



**CRS Myanmar Job Announcement**  
**Technical Associate II (Engineer), (1 position - Based in Taunggyi)**

<b>Job Title:</b> Technical Associate II (Engineer)	<b>Reports to:</b> Emergency Response Program Manager
<b>Department:</b> Programming	<b>Salary Grade:</b> 7

**About CRS**

CRS is the official international humanitarian agency of the Catholic community in the United States. CRS works to *save, protect, and transform* lives in need in more than 100 countries, without regard to race, religion or nationality. CRS' relief and development work is accomplished through programs of emergency response, HIV, health, agriculture, education, microfinance and peacebuilding.

**Job Summary:**

You will provide technical analysis, support and oversight to ensure quality of all construction activities of an anticipated earthquake emergency response. In line with CRS program quality principles and standards, donor guidelines, and industry best practice, you will provide support to project staff to advance the delivery of high-quality programming to the poor and vulnerable.

**Roles and Key Responsibilities:**

- Organize and oversee all necessary work on-site, ensuring completion of tasks to required standards. Provide site supervision and certification of completed works. Ensure proper management of financial, material, and human resources by contractors or project teams, in accordance with agency and donor regulations.
- Maintain a safe and healthy construction site, acting as the Safety Officer. Integrate Occupational Health and Safety (OHS) protocols into the inspection checklist for each relevant task. Lead safety induction courses for all personnel prior to the commencement of work.
- Research and analyze technical information from a variety of sources to address technical issues. Support the project team in achieving technical excellence in both WASH and civil construction activities.
- Assist in the development of program/project documents, tools, and technical manuals or guidance. Contribute to the creation of training materials and guidelines for quality improvement and assessment.
- Coordinate and/or perform engineering tasks to support the design and implementation of programs/projects. This includes conducting needs assessments, strategic planning, and identifying technical requirements for construction and rehabilitation works.
- Oversee the inspection of construction sites and ensure compliance with all standards
- Develop the Bill of Quantities (BoQ) and support the procurement processes for services and materials related to construction/rehabilitation of water and sanitation infrastructure, including ensuring the required QC/QA specification
- Coordinate with WASH Cluster including the relevant subclusters on reporting, site visits, minimum standards, etc.

### **Basic Qualifications**

- Licensed Civil Engineer/ WASH engineer, who has at least 5 years' experience in various construction projects, with a minimum of 3 years in the supervisory role in the field of water and sanitation infrastructure construction
- Experience working with international NGOs (desired- not mandatory) and / or national NGOs
- Experience working in Water, Sanitation and Hygiene Promotion (WASH) programs is desired, particularly for water and sanitation infrastructure construction and / or rehabilitation, and contractor supervision.
- Knowledge of minimum WASH standards (e.g. Sphere)
- Knowledge of the latest appropriate technological tools that have the potential to be applied in construction/rehabilitation for water and sanitation infrastructure
- Knowledge of program design requirements and regulations of major donors.
- Experience may substitute for some education.
- Strong English writing skills.

**Required Languages** - Fluency in English and Myanmar language is required.

**Travel** - Based in Taunggyi, Myanmar. Must be willing and able to travel up to 50% in-country depending on needs and security restraints.

### **Knowledge, Skills and Abilities**

- Good relationship management skills with ability to work collaboratively as part of a multidisciplinary and multicultural team.
- Strategic, analytical, problem-solving and systems thinking capacity and skills
- Good writing skills
- Strong technical and engineering analytical skills
- Strong data collection and research skills and ability to interpret and analyze data.
- Proactive, resourceful and results-oriented

### **Preferred Qualifications**

- Proficiency in MS Office packages (Excel, Word, PowerPoint).
- Skills in AutoCAD, water hydraulic analysis (EPANET, WaterCAD) and 3 Modeling applications would be an advantage

### **Agency REDI Competencies (for all CRS Staff):**

Agency competencies clarify expected behaviors and attitudes for all staff. When demonstrated, they create an engaging workplace, help staff achieve their best, and help CRS achieve agency goals. These are rooted in the mission, values, and guiding principles of CRS and used by each staff member to fulfill his or her responsibilities and achieve the desired results.

- **Personal Accountability** – Consistently takes responsibility for one's own actions.
- **Acts with Integrity** - Consistently models values aligned with CRS Guiding Principles and mission. Is considered honest.

- **Builds and Maintains Trust** - Shows consistency between words and actions.
- **Collaborates with Others** – Works effectively in intercultural and diverse teams.
- **Open to Learn** – Seeks out experiences that may change perspective or provide an opportunity to learn new things.

**Agency Leadership Competencies:**

- **Lead Change** – Continually looks for ways to improve the agency through a culture of agility, openness, and innovation.
- **Develops and Recognizes Others** – Builds the capacity of staff to reach their full potential and enhance team and agency performance.
- **Strategic Mindset** – Understands role in translating, communicating, and implementing agency strategy and team priorities.

**Supervisory Responsibilities:** None

**Key Working Relationships:**

**Internal:** Emergency Coordinator, Emergency Response Program Managers, Technical Advisors, MEAL colleagues, Operations, Procurement, and Finance colleagues

**External:** Local partner organization, UN agencies, peer humanitarian organizations

*\*\*\*Our Catholic identity is at the heart of our mission and operations. Catholic Relief Services carries out the commitment of the Bishops of the United States to assist the poor and vulnerable overseas. We welcome as a part of our staff people of all faiths and secular traditions who share our values and our commitment to serving those in need. CRS' processes and policies reflect our commitment to protecting children and vulnerable adults from abuse and exploitation.*

*Disclaimer: This job description is not an exhaustive list of the skill, effort, duties, and responsibilities associated with the position.*

**CRS' talent acquisition procedures reflect our commitment to protecting children and vulnerable adults from abuse and exploitation.**

**CRS is an Equal Opportunity Employer**

Interest candidate should submit their CV and covering letter, **on or before 27<sup>th</sup> April 2025.**

To CRS recruitment email: [mm.recruitment@crs.org](mailto:mm.recruitment@crs.org)

***By applying to this job, the applicant understands and acknowledges that CRS requires its staff to treat all people with dignity and respect and to actively prevent harassment, abuse, exploitation, and human trafficking. Further, the applicant understands that if s/he is a successful candidate, s/he will be subject to a comprehensive background check, and their personal/professional references will be asked to evaluate their behaviors related to the above safeguarding-related topics.***