



## KARUNA MISSION SOCIAL SOLIDARITY (KMSS)

### Recruitment Announcement

Date: 9<sup>th</sup> April 2025

Ref: KMSS/11/HR/OU-056/APR/2025

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**Position:** Engineer (Shelter & WASH)  
**Location:** KMSS National Office, Yangon  
**Employee Category:** Full Time (2) posts  
**Reports to:** Program Officer/Program Manager  
**Length of Contract:** 8 months (possible extension)

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### KMSS Background

Karuna Mission Social Solidarity (KMSS) is an organization aiming to serve the poor, the vulnerable and the marginalized without any form of discrimination. The organization's mission strategically pays attention to promote the integral human development, realization of sustainable development, environmental protection, humanitarian assistance and emergency.

### PURPOSE OF THE JOB

The Engineer (Shelter and WASH) supports the development, preparation, management, implementation, monitoring, and evaluation of the Shelter and WASH program within the KMSS National program team. The Engineer (Shelter and WASH) develops and provides the technical drawing, designs, standards and its's SOPs with regular monitoring to the process and ensure the standards are met and technical completion report are finalized. The Engineer provides technical guidance and management support throughout the programming processes, to facilitate the administration and achievement of the Shelter and WASH related output results in the KMSS program. To take the role of primary responsible person for the Shelter and WASH technical leadership (Key member) of the KMSS as well as working closely with the other program teams to develop integrated programming that is contextually appropriate.

KMSS National Office is seeking suitable candidates for the Engineer (Shelter and WASH) as the role and responsibilities are outlined below.

### . Key Responsibilities are:

- Collaboration with program team, provide shelter facilities and WASH infrastructural technical support on the entire projects starting from the assessment, planning, monitoring and evaluation in project target sites and collate information that will be used in planning appropriate response projects.
- To ensure that sustainable systems are set in place for longer term operation and maintenance of all shelters and WASH infrastructures, including the provision of all necessary trainings.

- To ensure in designing with BoQ and construct appropriate systems to meet minimum SPHERE standards /Core Humanitarian Standard on Quality and Accountability.
- To assurance in preparing shelters and WASH related infrastructure drawing design and cost estimate are in line with local sourcing and context.
- To contribute towards the Shelter/CCCM meetings and support technical aspects of shelter design as well as Cash for Shelter which the Shelter/CCCM/NFI cluster will be advancing.

## **TASKs**

- Ensure the technical integrity of all aspects of the shelter projects, such as assessments, measurements, technical drawings, surveys, training (technical drawings and to be adjusted depending on local settings).
- Provide civil engineering expertise to the project team on constructing basic shelter facilities following humanitarian and local standards on the entire project starting from the assessment, planning stage till final monitoring and evaluation.
- Having regular monitoring of ongoing construction and post construction activities to ensure that all the activities are executed as per design and work plan.
- Conduct training regarding operation and maintenance of Shelter and WASH infrastructure for project staff, volunteers, committee from community and the project participants/beneficiaries.
- Be responsible in coordinating and leading any emergency relief situation involving civil engineering efforts.
- Develop and maintain coordination with relevant local authorities, INGOs and NGOs during all phases of project cycle on the ground for smooth, efficient and effective implementation of the any construction activities.
- Prepare of monthly workplan and construction progress reports to program officer and project officer if needed.
- Working in harmony with all other project staff and volunteer for the effective and efficient day-to-day management of the construction related projects.
- Support the contractual documents and procurement of the necessary equipment and materials in coordination with logistic team.
- Actively contribute to the National Shelter Technical Cluster to raise the issues of the ground-level situations at the national level.
- Facilitate KMSS Offices to have harmonized guidelines and a common understanding for consistent application of Shelter and WASH technical standards and KMSS SOPs.
- Assist in other areas as and when required.
- Be willing to work on weekends if required.

## **EXPERIENCE AND TECHNICAL COMPETENCIES: (include years of experience)**

- Licensed Civil Engineer/WASH engineer with a minimum of 3 years of experience in technical services.
- Technical knowledge on principles and concepts of construction and rehabilitation.
- Experience and skills in WASH infrastructure and Hygiene Promotion especially understanding/ experience in applying Sphere standards and Humanitarian Accountability Principles including ability to abide by Code of Conduct.
- Knowledge of program design requirement and regulations
- Experience working with Humanitarian/ Development sector.
- Good written and spoken English and Myanmar is essential.

- Proficient in MS Office packages (Excel, Word, PowerPoint) and Web Conferencing Applications.
- In-depth knowledge of components on human rights and WASH, Gender equality and social inclusion and protection mainstreaming, Monitoring and evaluation, Learning and Accountability.
- Strong interpersonal skills and the ability to build mentoring relationships with staff and strong relationships with partners. Negotiation skills, diplomacy, and analytical thinking.

#### **APPLICATION PROCESS:**

If you are interested in applying for the post of **Engineer (Shelter & WASH)-National Office**, send:

1. Cover Letter
2. Updated Curriculum Vitae with two references

Send email to [hr@kmss.org.mm](mailto:hr@kmss.org.mm) titled “**Engineer (Shelter & WASH)**”

**Application deadline is 21<sup>th</sup> April 2025!!!**

**Only Short-listed candidates will be contacted.**

*KMSS is an equal opportunity employer Organization. KMSS is committed to Child Protection and protection from sexual exploitation and abuse, applicants are advised that appointment will be subject to appropriate background checks and screening.*