



# Myanmar Red Cross Society

HR-VA No.066 - Nurse



Myanmar Red Cross Society (MRCS) is volunteer based humanitarian organization throughout the whole country acting with and for the most vulnerable at all times.

## Nurse

No. of Post	: 4 posts
Report to	: Medical Doctor @ Coordinator
Department	: Operations Management Unit
Project/Program	: Myanmar Health, Preparedness and Response Project
Duty Station	: NayPyiTaw/Yangon
Grade	: D-2
Benefits	: Salary + Monthly Allowance + Periodic Allowances + Insurance + Training + Communication Charges + Travelling Allowances + Home Return Leave/ Earned Leave + Casual Leave + Quarantine Leave + Medical Certificate Leave + Maternity Leave + Substituted Leave

**Application Period** : 28-April-2025 to 12-May-2025, 16:30 p.m.

**Brief Intro About Department or Program:** Since 2017, MRCS has focused on increasing its engagement in the Rakhine state through immediate, medium and long-term support to people affected by communal violence, Arm Conflict, and Natural Disasters with the support of IFRC, ICRC and other PNS. MRCS has initiated Branch Capacity Building Development program in Sittwe, Mrauk-U, Kyauktaw, Ponnagyun, Minbya, Pauktaw, Myebon, Maungdaw, Buthidaung, and Rathedaung Townships. MRCS is setting up Operational Management Unit and under that Sittwe Hub Office, Maungdaw Hub Office and Paletwa sub-Office and Pakokku Hub Office are undertaking community resilience program, Emergency response (Conflict & Disaster), Early recovery intervention, Livelihood restoration, and Primary Health Care services in Rakhine, Chin, Sagaing, Magway and Mandalay State/ Region. The program will strengthen the Myanmar Red Cross Society's (MRCS) capacity to engage communities in resilience programming, emergency response, and early recovery intervention through learning by doing, on-job training, and awareness building.

**Program Background:** Myanmar Red Cross Society is now responding to Complex emergency affecting the population. The Program is preparing for emergency response and recovery actions in selected areas: As Operations Management Unit is taking responsibility to implement the conflict-affected areas such as Rakhine, Chin, Sagaing, Magway and Mandalay State/Region.

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities' members in our programs"

*Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality*

MRCS-NRC/ Nurse/OM Unit (28/4/25)



# Myanmar Red Cross Society

HR-VA No.066 - Nurse



**Purpose of the Position:** The Nurse is a member of one of the MRCS mobile clinic teams operations in Rakhine, Chin, Sagaing, Magway and Mandalay State/Region, providing primary medical care to populations affected by communal conflict and displacement. Mobile clinics will travel to different locations on a rotating basis, as guided by the District Health Department. The contributes to the field operations of the mobile clinic, ensuring that health services are provided to the targeted community, supervising the other members of the mobile team (nurses and local aid workers) as well as coordinating with DHD, Local Red Cross, local community and village leaders, and other organizations providing health care as necessary.

## **Duties and Responsibilities:**

### **Clinical Care**

1. Assist Medical Doctor in organization of mobile health clinic services, planning, community orientation and preparation for mobile services.
2. Assist Medical Doctor in coordination and networking activities for mobile services in community.
3. Control, record and store medicine sub-stock, keep all medical equipment clean and operational for use, register all medical equipment.
4. Provide health education and counselling to community and target groups.

### **Coordination**

5. To coordinate with other members of the multi-disciplinary team.
6. To support team leader on smooth functioning and integration of the various activities in the clinic.
7. To collaborate with the Hub Manager and programme support officer on all project related matters.
8. To assess needs for medicines and medical materials for ordering, in collaboration with nurse and ensure proper supply of drugs, medical and logistics supplies at clinic level by requesting procurement in good time.
9. To deal and negotiate with local authorities or DHD as needed.
10. To support to Medical Doctor to attend the health cluster meetings.
11. To signal and initiate improvements in the functioning of the clinic.

### **Data collection and reporting**

12. To ensure the correct, complete and timely collection of relevant data.

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities' members in our programs"

*Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality*

MRCS-NRC/ Nurse/OM Unit (28/4/25)



## Myanmar Red Cross Society

HR-VA No.066 - Nurse



13. To support the Medical Doctor in monitoring to clinic activities and analyse relevant data.
14. To support the Medical Doctor to compile activity reports on a regular basis.
15. To ensure that stock registers/ patient registers/reports/analysis, in collaboration with nurses and volunteers, are done correctly and systematically and that numbers are medically pertinent.

### Skills, Competencies and Requirements

- Any Health related degree holder (B.N.Sc, Dip in Nursing, Dip in Midwifery)
- At least 1 years' working experience with other INGO/local NGO in mobile clinic
- Previous Civil Servants need to have official clearance latter
- Knowledge computer Skills (Microsoft Office Package)
- Motivated to work in the field a camps
- Interest in learning about the Red Cross/Red Crescent Movement
- Ability to travel frequently to program sites
- Ability to work effectively with the two ethnic communities, religious and other group in the state and international staffs
- Ability to follow Red Cross (7) fundamental principles, MRCS policy, strategies and guidelines, staff regulations and code of conduct
- Interest in learning about the Red Cross/Red Crescent Movement
- Experience of working for the Red Cross/Red Crescent is preferred

**\*\*Note: Applicants will be considered to be shortlisted that need to send application letter, CV, passport-size photo, education qualifications and references (PDF Version) to:**

Head Office:  
Myanmar Red Cross Society  
Razathingaha Road, Dekhinathiri Tsh,  
Nay Pyi Taw

Yangon Office:  
Red Cross Building  
No.42, Strand Road, Botahtaung Township,  
Yangon

Email: [mrcshrrecruitment@redcross.org.mm](mailto:mrcshrrecruitment@redcross.org.mm)

For more information and application, please visit to the [www.redcross.org.mm](http://www.redcross.org.mm)

**Only short-listed candidates will be contacted for a personal interview.**

"Person with disability are encouraged to apply this post as they will be given equal opportunity"

"Our recruitment and selection procedures reflect our commitment to the safety and protection of children, and prevention of violence among communities' members in our programs"

*Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality*

MRCS-NRC/ Nurse/OM Unit (28/4/25)