

Vacancy Announcement

Background

MSI Reproductive Choices also known as Marie Stopes International, an international non-governmental organization (INGO) implements sexual, reproductive, maternal, newborn, adolescent and child health; and HIV prevention, treatment and care interventions in a range of locations in Myanmar. MSI delivers information, commodities and services through centre based, mobile outreach, social marketing channels and other effective and adaptive approaches. As a social business, MSI Reproductive Choices focuses on sustainable delivery, efficiency, and funding models that are built to last, so that the women and girls we serve today will have a choice in the future too.

MSI Reproductive Choices seeks qualified and experienced candidates for the following position:

Title:	Team Leader
Number of Opening	One
Duty Station:	Muse Township, Northern Shan State
Duration:	up to December 2024 (Renewable subject to satisfactory work performance and fund availability)
Opening Date:	25th June 2024
Closing Date:	9th July 2024, 5:00 PM

SPECIFIC RESPONSIBILITIES:

Clinical Management

- Provide and manage reproductive health related clinical and other services including counseling, health promotion and proper referral
- Ensure quality of clinical services provided by mobile clinics services according to the standards of MSI in service provision
- Take responsibility on the services provided by the outreach teams
- Train and coach clinical and other teams for quality services and programmes

Project Management

- Manage operations of the outreach teams in the townships providing information, commodities and services
- Supervise the clinical team and non-clinical teams operating in the communities concerned
- Be responsible locally for the establishment, maintenance and ensuring proper function of the building, premises, equipment, vehicles and other materials of outreach teams and MSI programme overall as assigned by line manager/ supervisor.
- Organize, plan and implement project activities being operated at the township level
- Lead and supervise mobile team in implementing project activities

Monitoring & reporting

- Monitor and evaluate mobile team achievement and outputs in accordance with donor agreement and the goal of MSI
- Monitor stock management and ensure the commodity security for service provision
- Monitor and report all mobile clinic activities and outputs for the township activities
- Ensure collection of data regularly according to the systems and requirements, and preparation of timely reports to Regional Coordinator on routine, Project team and respective Yangon Support Teams.

Other

- Ensure all team members understand compliance to the organization's policy, procedure and code of conduct.
- Represent MSI locally in occasions, activities and communications related to public health and community development as assigned by line manager/ supervisor.
- Coordinate with stakeholders including local and health authority at township and village levels, partners' agencies, other NGOs, UN agencies locally

Desired Qualifications:

- M.B.B.S or equivalent degree from a recognized institute
- Valid Myanmar Medical License (Sa-Ma)
- Minimum of 1 year working experience of clinical service provision

Person Specifications:

- Interested in Non-discriminative humanitarian works
- Work experience with social development organization preferable
- Ability to work independently
- Ability to work as a team member and to work with people of different levels and background
- Good Interpersonal communication
- Knowledge of MS Office's software package

Safeguarding Commitments and Values of MSI

MSI Reproductive Choices is committed to safeguarding: promoting the welfare and safety of everyone involved in the delivery or receipt of our services, especially children, young people and vulnerable adults.

MSI Reproductive Choices has zero tolerance towards sexual exploitation and abuse and sexual harassment and other types of abusive conduct (i.e., discrimination, abuse of power and harassment); and fraud, bribery and corruption. To ensure that individuals with a substantiated history of any of those misconducts are not hired by the organization, our selection process will include rigorous background checks related to PSEAH including child abuse.

MSI team members are expected to actively promote and live by our core values: mission driven, client centered, accountable, courageous, resilient, and inclusive. As we embrace diversity, equality and inclusion principles in our work and encourage applicants from diverse backgrounds to apply.

To Apply: Interested person should submit the application letter, curriculum vitae with relevant documentation and a recent photo to the address below. If sending your application via email, please mention the position and location applied for in the subject line. Only short-listed candidates will be contacted.

Applications should be addresses to: **Human Resources Department**
 MSI Reproductive Choices
 No 25/A-8, Aye Yeik Thar (2) Street, New University Avenue
 Road, Saya San Ward, Bahan Township, Yangon , 11201,
 Myanmar
 Email: recruitment.msmyanmar@gmail.com

Note: Applicants are also requested to mention in the applications if there are blood/marriage relationships with the existing employee of MSI. Employment contract will be terminated if failure to do so.