



KBC Social Mission
No. 396/D, Bogyoke Aung San Road, Lanmadaw Township, Yangon.

KBC Social Mission has been serving the community in various development and social sector with the ultimate vision of building “Community with Social Justice”. KBCSM values gender equality and inclusion regardless of religious background, ethnicity and races. In addition, KBCSM works to ensure the safety of the beneficiaries and its staff. Thus, the organization practices zero tolerance policy against SEA cases.

Job Title	Medical Doctor
No. of position	2 posts
Employment Status	100% Fulltime staff
Reporting to	Area Manager
Job Location	Hpa-an Township, Kayin State
Project Duration	April 2025 – February 2026
Closing Date	16 th June, 2025

Project Summary

Providing humanitarian health assistance with outbreak and disaster preparedness and responsible in conflict-affected and disaster prone in Kayin State Project is designed to provide rapid, flexible, and responsive healthcare services in the event of communicable disease outbreaks within the targeted implementation areas. The project aims to reduce morbidity and mortality during outbreaks through timely interventions delivered by a trained mobile clinic team.

Position Summary

The Medical Doctor leads a mobile clinic team and is responsible for planning, delivering, and overseeing clinical services in project villages. This includes direct patient care, referrals, health promotion, outbreak response, and team supervision. The doctor plays a crucial role in enhancing community health during crises especially in time of conflict, disaster and disease outbreaks and ensuring high-quality service delivery in remote and vulnerable areas so as to improve population’s access to essential health services and reduce excess morbidity and mortality. Two medical doctors will be hired for the project, will be based in Field and will be charged 100% from the project for 8 months.

Specific Duties and Responsibilities

Under the line management of the medical doctor, the health promotion assistant is responsible for:

Key Responsibilities:

Under the line management of the Area Manager, the Medical Doctor is responsible for:

1. Clinical Services

- Lead the day-to-day mobile clinic operations to provide essential health services to vulnerable and underserved populations especially in times of conflict, disaster and



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disease outbreaks so as to improve population's access to essential health services and reduce excess morbidity and mortality.

- Conduct clinical consultations, diagnose, treat patients according to established protocols.
- Offer emergency care and referrals for complicated cases and other health conditions if necessary.

2. Health Promotion and Counseling:

- Deliver health promotion activities focusing on various topics ranging from communicable and non-communicable diseases, personal hygiene and handwashing, mental health and nutrition.
- Provide counseling services related to family planning, maternal health, and safe practices.

3. Monitoring and Reporting

- Maintain accurate records of patient consultations, treatments, and referrals.
- Prepare and submit timely reports on clinical activities and outcomes.

4. Strengthening Outbreak and Disaster Preparedness and initiate quick Response

- Strengthen outbreak and disaster preparedness and response, according to the guidelines and response plan to disasters and outbreaks under the guidance of the area manager and the program manager.
- Initiate quick response in time of conflict, disaster and disease outbreaks as a compromised medical team leader and support the Area Manager and Program Manager in coordinating emergency health responses.

5. Training and Capacity Building:

- Provide technical support and on-the-job training to mobile clinic staff, including nurses and support workers.
- Conduct refresher training sessions to ensure quality service delivery.

6. Team Supervision:

- Supervise mobile clinic team members, including nurses and clinic support staff, ensuring effective team coordination and performance.
- Support team development through mentoring and continuous professional guidance.

7. Coordination and Collaboration:

- Collaborate with the field support team for logistics and supply management.
- Coordinate with local health authorities and stakeholders for program alignment and referrals.
- Participate as a rapid response team member/leader when outbreak/disaster/conflicts occur in coordination not only with other RRT members from the organization but also with other implantation partners.

Required Qualifications:

- ❖ Medical degree (M.B; B.S).



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- ❖ Minimum 3-5 years of clinical experience, preferably in disaster and outbreak response and primary healthcare services.
- ❖ Proven experience in conducting minor surgical procedures when referral is not possible.
- ❖ Strong knowledge of updated medical guidelines, disaster and outbreak response protocols and other necessary medical guidelines.
- ❖ Ability to train, supervise, and mentor staff effectively.
- ❖ Excellent communication and interpersonal skills.
- ❖ Willingness to travel and work in remote, hard-to-reach areas.

Languages:

- ❖ Fluency in Burmese required.
- ❖ Good working knowledge of English (spoken and written) required.
- ❖ Knowledge of ethnic minority languages (e.g., Sgaw/Po Karen) is an advantage

Other Requirements:

- Willingness to travel occasionally to project sites in Kayin State (security permitting).
- Commitment to gender equality, humanitarian principles, and the values of the organization.

Instructions

Please, mention applied position and area in your email as well as your CV and cover letter. You are requested to submit your CV mentioning at least **2 contacts address (referees)** for reference check.

Please send your CV, cover letter and related certificated or documents to,

Naw Blut Moo Paw (HR Officer) at bmoopaw@kbcsm.org , 09-451580939 (and/or)

Naw Myo Myo San (Associate Director) at myosan@kbcsm.org , 09-799195082 (and/ or)

The following address

- (1) KBCSM Yangon Head Office – No.396/D, Bogyoke Aung San Road, Lanmadaw Township, Yangon, Phone – 09451580939