



## **SVNMM005**

### **Open to Internal and External Candidates**

Position Title : **Senior Programme Associate (Health)**  
Duty Station : **Mandalay**  
Classification : **G-6**  
No. of Position : **1**  
Type of Appointment : **Special Short-Term with possible extension**  
Vacancy Number : **VA/2025/008**

Closing Date : **12 May 2025**

*Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.*

Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, inter-governmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.

IOM's health programme in Myanmar comprise several projects that extend the reach of government health systems to locations which host internal migrants and are also transit, source, and return communities for international migrants. IOM's programme involves close partnership with government counterparts and builds capacity of partners and migrant hosting communities for health promotion, diagnostic and referral, treatment, and for extension of service delivery to vulnerable groups. The comprehensive package addresses key health challenges faced by migrants, including maternal and child health, tuberculosis, HIV/AIDS, Malaria, and in some locations primary care. The objective of the project is to reduce excess mortality and morbidity in earthquake affected populations by increasing access to and reduce barriers in accessing lifesaving health care services of the population of North-West and Mandalay Region through life-saving referral support.

### ***Core Functions / Responsibilities:***

Under the overall supervision of Chief of Mission and direct supervision of National Health Programme Officer and in Yangon, the successful candidate will carry out the following duties and responsibilities In particular, s/he will be responsible for :

- a) Monitoring, Coordination, planning and implementation support to health project implementation.
  - o Assist National Health Programme Officer/ PM in the coordination with

- key stakeholders/ partners for planning, implementation, monitoring and technical assistance, donor reporting of the health component of humanitarian projects,.
  - o Assist National Health Programme Officer to coordinate and facilitate the implementation of proposed health interventions in target townships and target communities in close collaboration with Implementing Partners and HSO and provide technical assistance to CBO/CSO partners.
  - o Assist National Health Programme Officer to monitor the mobile team activities including basic health care needs, ensuring the activities , and reporting to National Health Programme Officer as necessary.
  - o Liaising with partners organization (UN agency, INGO, NGO, CBO/CSO) in providing medical supply support for basic health needs.
- b) Project monitoring and reporting
- o Monitor the mobile team activities including basic health care needs, and reporting to Health Programme Officer/ National Project Officer.
  - o Facilitate referral support in coordinating with IOM mobile clinics and relevant healthcare centers/ hospitals
  - o Facilitate monitoring visits and, utilizing collected data to demonstrate progress versus targets in implementing activities and achievements with support of Project leads.
  - o Assist to compile monthly and donor reports for Yangon support team.
  - o Actively seek out and communicate constraints and opportunities, working collaboratively at all levels to make improvements.
  - o Coordinate routine use of captioned photos showing “IOM in action” per IOM Photography Guidelines and elicit beneficiary testimonies gaining informed consent and ensure that donor visibility guidelines are implemented
  - o Assist project related research functions and Programme planning
  - o Assist in the conduct of project baseline and progress surveys
- c) Administrative and logistic support
- o Provide administrative and logistic support for health component activities in close collaboration with project leads including CBO/CSO partners.
  - o Perform other duties as assigned by supervisor.

## ***Required Qualifications and Experience***

### **Education**

- Myanmar National
- University degree in nursing, medical/ public or community health OR relevant Degree in Health care services delivery with four years of Health-related experience, or
- School diploma with six years of relevant experience.

### **Experience**

- Experience in mobile team implementation/ primary health care services in resource limited settings.
- Experience working with international organization, non-government institutes/organization is an advance

**Skill**

- Capacity to work independently
- Willingness and availability to travel in the area and ability to work under difficult conditions.
- Good communication skills including ability to liaise with government staff and establish links with local and migrant community in non-judgmental way.
- Strong organizational skills and able to pay attention to detail in following guidelines, managing stock, and filling out forms.
- Maintains confidentiality and discretion in appropriate areas of work
- Ability to work in group works and discussions, motivate and develop others in a participatory manner.
- Computer literacy, including Microsoft Office applications.

**Languages**

- Myanmar Native speaker.
- Good speaking and writing in English.

***Required Competencies*****Values**

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

**Core Competencies – behavioural indicators**

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.
- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

***Other***

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, and security clearances.

***How to apply:***

Interested candidates are invited to submit an application letter together with complete duly filled and signed Personal History Form (PHF) (copies of certificates and further documents are not required at this stage) to below address;

International Organization for Migration (IOM)  
Mission in Myanmar – Yangon Office  
No.50-B, Thiri Mingalar, 2nd street,  
Ward 8, Kamayut Township,  
Yangon, Myanmar  
Tel: +95 9 7323 6679, +95 9 7323 6680  
Email: [hryangon@iom.int](mailto:hryangon@iom.int)

***Posting period:*** From 29 April 2025 to 12 May 2025

***Female candidates and people living with disability are especially encouraged to apply.***