

Job Announcement – 14/2024

[June 26, 2024]

Job Title	: Operation Manager-TB
Department	: TB Program of Programs Division
Location	: Yangon
Report to	: Head of Program-TB
Contract Term	: One-year (Annually renewable)

Who we are:

PSI is a network of locally rooted, globally connected organizations working to achieve consumer-powered healthcare -- people-centered health systems that ensure quality, affordable care wherever and whenever it is needed. Our origins in sexual and reproductive health have grown into a broader mission. Today, we work with the public and private sectors as well as local communities, prioritizing people's voice and choice and developing solutions to meet their essential health needs. Over the past five decades, we have helped push boundaries, break taboos, set trends, and develop innovative solutions to complex global health challenges.

Population Services International Myanmar (PSI/Myanmar) is a non-profit, non-political, and non-religious organization and equal opportunity employer. We work to make it easier for people in the developing Myanmar to be healthy by providing access to products and services that has been implementing health programs throughout the country for the past twenty-eight years.

Join Us:

PSI Myanmar seeks an **Operation Manager** for TB Program who plays a critical role in leading and managing in PSI Myanmar's TB implementation and to assist the Head of Program-TB in planning and ensuring the PSI Myanmar TB strategic operation plans to be successful by leading and monitoring progress of daily operations on both technical and operational perspectives while ensuring compliances are in place, managing human resources by proper allocating, training, and onboarding staffs to create strong operation team in order to maximize operational excellence and assisting in strategic planning and analysis to develop policies and objectives, to propose systems and procedures, to ensure necessary changes in implementation.

Your Contribution:

- Represent PSI TB implementation activities at State and Region level advocacy, meetings and trainings,
- maximize outputs and proactively propose, plan and implement operations to fill services gaps. Establish strong relationship with stakeholders in assigned States/Regions to get,
- Plan and direct operation staffs to implement activities with aiming to maximize outputs in healthy work environment,
- Set annual performance objectives and evaluate subordinates (direct supervisees) to build strong operation team in a region,
- Identify needs and capacity gaps of supervisees and affiliated providers, then develop capacity development plan annually,



- Lead the team in collecting provider and consumer insights by programs or by areas in order to make regional strategic operation plan and targets,
- Work with Head of Program-TB to develop a regional annual work plan and budget based on achieving the annual strategic operation plans,
- Identifying and communicating human and physical resource requirements for the regions to achieve organization targets,
- Identify and combine success stories and lessons learnt for proper documentation to share donors and national teams,
- Regularly submit the progress reports by analyzing the implementation status of the regional level work plans,
- Regularly analyze efficiency and effectiveness of regional operations and help team to identify areas of potential cost saving/ cost optimization,
- Execute 'risk mitigation' by identifying and communicating issues that could create regional or national risks for the network,
- Conduct supervision of field activities as planned/ad hoc to ensure consistency of operations, quality standards of interventions in ensuring compliance across the entire region,
- Liaise with administrative, financial, MIS and procurement teams in order to best support field implementation teams in forecasting, delivering and supporting providers to provide quality health services in field,
- Fulfill duties related to operations as assigned by Head of Program-TB,

What was we looking for:

- Must be MBBS (MPA/MPH or equivalent is a plus but not necessary),
- Minimum 5 years in the public health field and 3 years of experience in operation management,
- Exceptional leadership and management skills,
- Exceptional knowledge of territory management, programs knowledge and systems strengthening,
- Highly computer literate and proficient in Microsoft Office,
- Excellent communicator in both verbal and written formats,

How we select the right candidate:

Evidence based selection would be applied through the relevant assessment, personal interview, reference check for being fit with the proven skills, experience and abilities indicated in the announcement.

Please join with us by applying through the link: Your application along with Resume / CV should be submitted ONLY online through the [Apply Link](#) before **July 09, 2024 (Tuesday)**.

For more details, contact to Human Resources Department. Tel: +951 375854 ~ 58, 375878 ~ 79

