

HELVETAS is a Swiss and German registered non-profit international development organization operational in 30 developing countries around the world. Our vision is a just world in which all men and women determine the course of their lives in dignity and security, using environmental resources in a sustainable manner. Helvetas is active in 30 countries in the following three thematic areas: a. water, food and climate; b. skill, jobs and income and c. voice, inclusion and cohesion. Helvetas engages in emergency relief, reconstruction, and rehabilitation. Our working approaches prioritize local ownership, multi-stakeholder and equitable partnerships, and downward accountability. We are a gender, culture, race, creed, political and religion neutral un-bias organisation which promotes inclusion, diversity and tolerance, respect and fair treatment for and between employees, partners, contributors and community groups.

The Skills for Employment (S4E) Project aims at supporting employment of young women and men in the Magway region in Myanmar through improved skills development measures and private sector development. The goal is an increased income of youth and disadvantaged groups, which can be achieved either through wage- or self-employment. A special focus lies in applying and scaling innovative approaches, such as digital learning, Results Based Financing and Worked Based learning.

Video Documentary Service

Objective of the Consultancy Service	The overall objective is to develop short video documentaries about the project, its achievements and training approaches taking into consideration Gender and Social Equity, Conflict Sensitivity. Both videos are available in Myanmar language with English subtitle and captions.
Scope of Work	<p>A media show broadcasting base on the S4E project achievement and implement activities in the ground level as (E&Ts, Graduates, BAs, BSOs and other partners) in service provider, project, and organization page.</p> <ol style="list-style-type: none"> 1. The long video, maximally 7-minute video (1 product) about the S4E project, its main interventions, achievements and lessons learned. 2. The short videos, maximally 3-minute videos (4 products) about the S4E project's training approaches such as E&Ts, Modular Course, MSD approach, BAs and adaption with the local context inclusion of disadvantaged groups.
Key Tasks/Deliverables	<p><u>Stage 1: Pre-Production Planning</u></p> <ol style="list-style-type: none"> 1.1) Briefing with S4E project and Program Team 1.2) To conduct a desk review and necessary meetings with the project team and other stakeholders to be well informed about the project and its approaches 1.3) To prepare an inception report covering the following aspects – <ul style="list-style-type: none"> • Background and objective • Methods • Detailed timeline • Scripts • List of participating in informants/interviewees 1.4) HELVETAS agreement on the inception report (methods, timeline, scripts, participants) <p><u>Stage 2: Filming and Editing</u></p> <ol style="list-style-type: none"> 2.1) To shoot videos as agreed 2.2) To edit videos and produce a first version 2.3) To seek the feedback of HELVETAS <p><u>Stage 3: Finalization</u></p> <ol style="list-style-type: none"> 2.4) To produce a final version based on the feedback of HELVETAS 2..5) A final version is available and approved by HELVETAS

Profile/ Minimum criteria	<ul style="list-style-type: none"> ▪ Minimum 3 years experiences of (video documentary production. ▪ Minimum 3 documentary videos were produced by the public or private sector. ▪ Good creative storytelling skills ▪ Able to travel to the targeted areas of the project. ▪ Familiarity with NGO working sector is an asset. ▪ Fluent spoken and written English; Fluent of Burmese local language is an asset.
Application address	<p>Via email: MayThinzar.Phyo@helvetas.org</p> <p>Via post: No.(261), 4 Street, Aung Saydanar (B) Ward, Magway, Magway Region.</p>
Deadline	23 June 2025 (5:00 PM)
Indication/ Remarks	<p>The application must contain the following parts (incomplete applications will not be considered):</p> <ul style="list-style-type: none"> • A complete proposal (max. five pages) and financial offer (max. two pages) • CV or Profile of the service provider • Sample Documentary Videos (Eg: Link, page, websites, etc...) <p><u>Remark:</u> Only shortlisted service provider(s) will be contacted no later than 1 July 2025.</p>

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