

## Hospitality and F&B Trainer

<b>Vacancy Notice:</b>	<b>SISU-01-06</b>
<b>Post Title:</b>	<b>Hospitality and F&amp;B Trainer</b>
<b>Duty Station:</b>	<b>Hlaing Tharyar Township, Yangon</b>
<b>Term</b>	<b>6 months (1 Aug 2024 to 31 Jan 2025)</b>

### Overview:

Established in 2016, Step-in Step-up (SISU) is a not-for-profit company based in Hlaing Tharyar, Yangon. We deliver livelihood-based vocational training programs to enable vulnerable Myanmar youths to find employment.

While having the skills and knowledge to be a great trainer is important, having a caring and can-do attitude is even more important. We focus on helping these young people find jobs and need someone flexible and goal-focused to assist us in our mission.

The Hospitality and F&B Trainer is responsible for imparting knowledge and awareness of the F&B category using best training practices. The trainer will research and gather materials on the category and brand and will develop the training material to be delivered to the division.

The trainer supports the frontlines with on-the-job learning as well as with monitoring performance and training needs analysis.

### Qualifications:

The ideal candidate will have

- Minimum of 2 years of similar experience
- University degree, preferably

### Skills and Abilities:

- Good training skills
- Strong communication skills
- Organizational skills, including the ability to work independently and take initiative
- Coordination skills
- Good analytical skills and attention to detail
- A 'can-do' attitude and good problem-solving skills
- Good in written and spoken English and Myanmar

## **Job Description:**

- Main teacher of hospitality and F&B classes to teach hospitality and basic courses
- Assessments, lesson plans, and exam preparation
- CV preparation, and interview management for the trainees
- Interviewing for new trainees and assisting with all medical checkups
- Hospitality and F&B trainer for Padauk and Gap Kids
- Arrange catering or banqueting services for visitors
- Supervising at the Coffee Shop
- Must be responsible for conflict management and resolve issues promptly
- To make sure that all targets are achieved on time
- To be a full member of the SISI team and actively demonstrate the SISU values;
  - Accountability
  - Courage
  - Trust

## **Offer:**

Basic salary     650,000 MMK per month  
Transportation   140,000 MMK per month  
Office hours     8:00 a.m. to 4:30 p.m. (Monday to Friday)  
                      8:00 a.m. to 12:00 p.m. (if needed)  
                      Sundays and Public Holidays are closed.  
Daily lunch will be provided at SISU.

Please submit: The application letter, CV, and contact information of two (2) referees to the address below by email at [careers@stepinstepupint.org](mailto:careers@stepinstepupint.org) no later than July 5, 2024. Only shortlisted candidates will be contacted. If you want to know more about our organization, please go and visit our website at [www.stepinstepupint.org](http://www.stepinstepupint.org).