



## SVNMM016

### Open to Internal and External Candidates

Position Title : **Senior Migrant Protection Assistant**  
Duty Station : **Yangon, Myanmar**  
Classification : **G-6**  
No. of Position : **1**  
Type of Appointment : **Special Short Term**  
Vacancy Number : **VA/2024/037**

Closing Date : **11 July 2024**

*Established in 1951, IOM is a Related Organization of the United Nations, and as the leading UN agency in the field of migration, works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.*

In the past three years, Myanmar has faced political, economic and security challenges, on top of preexisting crises and vulnerabilities, as well as pockets of conflict. IOM has adapted programming and expanded emergency operations across key areas of need, in particular the Northwest, Rakhine and the Southeast where there continues to be escalating conflict. Concurrently, there is widespread consensus and recognition that a highly localised response, supported by national partners, is the most effective way to reach populations, while these partners require greater support, funding, capacity building and engagement with coordination structures to ensure an equal partnerships approach and assistance which meet humanitarian standards.

IOM has been responding to these new and emerging needs by expanding emergency operations across key area – including through the provision of multi-sector in-kind and cash assistance, as well as health and protection. IOM has also continued key social cohesion and resilience activities. Building on experience in other contexts, IOM set up a Rapid Response Fund (RRF) with the view to provide small grants to local partners - coupled with capacity building and on-going technical guidance - to provide critical life-saving assistance to displaced populations affected by sudden shocks and conflict in Myanmar. Assistance includes multi-purpose cash as well as non-food items (NFIs), shelter and provision of critical water, sanitation and hygiene (WASH) in in-kind and cash modalities. Protection is mainstreamed across all interventions.

IOM's programming in 2024-25 will target assistance to victims of trafficking, unaccompanied minors, stranded migrants and internal migrants vulnerable to exploitation and abuse. Counter-trafficking programming will include exploring increased assistance to women and men trafficked for forced labour from Myanmar, assistance to victims of trafficking in conflict-affected zones of Myanmar, and an expansion of rehabilitation services to victims of trafficking through capacitating Myanmar's emerging civil society organizations to actively address the protection needs of vulnerable migrants and trafficked persons.

## ***Core Functions / Responsibilities:***

Under the overall guidance of the Chief of Mission, the overall and technical supervision of the Protection Officer and the direct supervision of the National Programme Officer – Migrant Protection and Assistance, the incumbent will:

- Support the implementation of the RRF program through coordination with and providing technical assistance to implementing partners on protection services, case management and trafficking in persons.
- Liaise with other IOM missions worldwide in organizing Assisted Voluntary Return (AVR) assistance to Myanmar Nationals Living abroad and willing to return to Myanmar (especially victims of trafficking).
- Support the coordination of related logistical & operational arrangements/preparations needed for AVRR including among others, airport reception, transportation to the shelters, preparation and payment of reinsertion and onward transportation grants to the returnees etc.
- Support implementing partners on successful reintegration of returnees, provide follow-up case support, including conducting needs assessments, developing care plans, facilitating referrals to other services, providing psycho-social support, and monitoring and evaluating the successful reintegration of victim cases.
- Support implementing partners to ensure there is regular interaction and engagement with community members and established social mechanisms as part of the reintegration process
- Assist the National Officer in providing technical support to implementing partners in providing counselling to vulnerable migrants/ returnees and early identification of special needs such as literacy, dependents and health issues.
- Assist the National Officer- Migrant Protection, in coordinating trainings for RRF partners, non-governmental and humanitarian/ protection actors, including support to organise training workshops and delivering training sessions on protection-related themes.
- Maintain data records on IOM and implementing partners' assistance to victims of human trafficking, as well as supporting partners in their management of victim data;
- Support in the collection, entry (digitizing and encoding into the database) and preparing AVRR data for further processing, analysis and reporting.
- Ensure compliance of returnee data/profile information collectors in filling out forms containing Bio data and area of return on all assisted returnees ensuring cleanliness and accuracy of collected data on all supported returnee before entry into database.
- In addition to maintaining an Assisted Voluntary Return and Reintegration (AVRR) database of assisted cases, assist with monitoring the successful reintegration of victim cases;
- Facilitate the arrangement/ procurement and delivery of reintegration support packages to returnees - in support of their reintegration scheme/plan and the payments to service providers/vendors delivering services to returnees, ensuring the goods/services received are of required quality and standard.
- Undertake duty travels, in support of the above-mentioned tasks, coordination with local relevant stakeholders as necessary.
- Perform such other duties as may be assigned.

## ***Required Qualifications and Experience***

### **Education**

- University degree in Social Work, Public Health, Psychology, Midwifery, Nursing or a related field from an accredited academic institution, with at least four years of relevant professional experience; or
- School diploma with six years of relevant professional experience.

### **Experience**

- Experience in protection programming especially involving trafficking in person case management, human rights and/or protection, and AVRR experience
- Comprehensive understanding of human rights and protection principles
- Excellent interpersonal skills and works well with people of different cultures, gender and backgrounds with ability to be flexible, work well under pressure and solve problems independently
- Commitment to human rights and protection principles
- Strong English writing and organizational skills
- Good analytical and facilitation skills for conducting assessments and able to analyse various data to provide comprehensive protection reports

### **Skill**

- Strong facilitation skills and experience in providing technical support to implementing partners;
- Excellent communication and analytical skills;
- Strong coordination skills;
- Demonstrated knowledge of the development of trainings and capacity building activities;
- Strong interpersonal and teamwork skills; and,
- Proven ability to establish and maintain effective working relationships with people of diverse cultural and national backgrounds.

### **Languages**

Proficient in English and Myanmar language (oral and written).

## ***Required Competencies***

### **Values**

- Inclusion and respect for diversity: respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

### **Core Competencies – behavioural indicators**

- Teamwork: develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.
- Delivering results: produces and delivers quality results in a service-oriented and timely manner; is action oriented and committed to achieving agreed outcomes.

- Managing and sharing knowledge: continuously seeks to learn, share knowledge and innovate.
- Accountability: takes ownership for achieving the Organization's priorities and assumes responsibility for own action and delegated work.
- Communication: encourages and contributes to clear and open communication; explains complex matters in an informative, inspiring and motivational way.

**Managerial Competencies-** Behavioural indicators

- Leadership: Provides a clear sense of direction, leads by example, and demonstrates the ability to carry out the Organization's vision. Assists others in realizing and developing their leadership and professional potential.
- Empowering others: Creates an enabling environment where staff can contribute their best and develop their potential.
- Building Trust: Promotes shared values and creates an atmosphere of trust and honesty.
- Strategic thinking and vision: Works strategically to realize the Organization's goals and communicates a clear strategic direction.
- Humility: Leads with humility and shows openness to acknowledging own shortcomings.

***Other***

Any offer made to the candidate in relation to this vacancy notice is subject to funding confirmation.

Appointment will be subject to certification that the candidate is medically fit for appointment, accreditation, and security clearances.

***How to apply:***

Interested candidates are invited to submit an application letter together with complete duly filled and signed Personal History Form (PHF) (copies of certificates and further documents are not required at this stage) to below address;

International Organization for Migration (IOM)  
Mission in Myanmar – Yangon Office  
No.50-B, Thiri Mingalar, 2nd street,  
Ward 8, Kamayut Township,  
Yangon, Myanmar  
Tel: +95 9 7323 6679, +95 9 7323 6680  
Email: [hryangon@iom.int](mailto:hryangon@iom.int)

***Posting period:*** From 28 June 2024 to 11 July 2024