



Vacancy Announcement

Job Title: Senior Accountant

Location: Head Office Yangon

Will you use your excellence skills and experience to impact children's lives and empower communities? VisionFund Myanmar is seeking a dynamic, hands-on leader who has experience of growing organisations in complex environments.

We have been offering microfinance and other financial services to poor people in Myanmar since 1998. Through our work, we help small business owners create or develop small businesses with affordable credit.

VisionFund Myanmar is committed to improvement of safeguarding efforts which emphasises prevention of sexual exploitation and abuse (PSEA) and other forms of violence or harm to children and adult beneficiaries by the employees and affiliates.

Position Purpose

- The purpose of this position is to analyze monthly financial reports, provide feedback on performance indicators and variances to branches, supervise the funding and liquidity management functions of the program

Key Responsibilities

- Review and sign all kinds of vouchers relating to transactions.
- Facilitate annual internal/external/VFI audit & ensure appropriate action to address the audit findings and recommendations.
- Review and compile monthly project funding requests and process for approval

- Prepare and update consolidated fund monitoring table
- Ensure actual cash balances is between minimum and maximum level of cash balances at the VFM HO and branch level
- Ensure accuracy of financial reports and bank reconciliation statements on a monthly basis
- Be responsible for the preparation and submission of reports required by the management, donors, Support Offices & VFI
- Monthly VFI and FRD Reports to be prepared and submitted according to the related report submission dates.
- Prepare personal plan of action to ensure effective workflow.

About you

- Bachelor Degree in the field of Finance and Accounting. Advanced Diploma in accounting/finance
- Knowledge on Sun System Software is required. Computer literacy in Micro Soft Applications is required.
- Ability to work under pressure, highly self-motivated and must be willing to travel to branches.
- Good written and oral communication skills in English, is preferred.
- Has three years working experience in project accounting, financial analysis, funding management, liquidity management etc.

If you believe you have exceptional talent and a promising future with our company, we encourage you to submit your CV to vfm_hrd@visionfund.org and please also fill through this online link [VisionFund Myanmar Application Form – Fill out form](#)

Stay updated on our latest career opportunities! Join our community on:

- **Contact us on Viber:** 09 886 786 980
- **Viber Channel:** <https://shorturl.at/63Rjg>
- **Telegram:** <https://t.me/vfmyanmar>

The application deadline is October 11, 2026.

Only candidates selected for shortlisting will be contacted.