

TERMS OF REFERENCE/ SCOPE OF WORK

Project Title:	Trainer for Community Mobilization Training
Project Location:	Nyaung U
No. of Position	1
Opening date for application	3 July 2024
TOR clarification date	8 July 2024
Closing Date for Application	11 July 2024

A. Background

Plan International is an international child and youth development organization dedicated to promote the realization of children and young people's rights, especially girl's rights, in both development and humanitarian settings. Plan International in Myanmar is supporting a broad spectrum of initiatives designed to support integrated child development and youth empowerment outcomes that are strategically aligned with the national government's priorities. Sectors of focus include: Early Childhood Care and Development (ECCD), Maternal, New born and Child Health and Nutrition (MNCHN), Water, Sanitation and Hygiene (WASH), Resilience and Disaster Risk Reduction (DRR), Child Protection, Education, Adolescent Development, Youth Economic Empowerment, Youth-Led Peace Building and Social Cohesion, Sexual Reproductive Health and Rights (SRHR), and Non-Communicable Disease (NCD) Prevention among young people.

B. Objectives

The purpose of the consultancy is enhancing capacity of staff in community mobilization skills, community participation and engagement in project interventions. This will contribute to sustaining efforts at community level and for community to take ownership of their issues and advocating for their rights.

- Improve understanding of the concept of community mobilization, participatory approaches, why they need, and how they contribute to the achievement of the program objectives of the Nyaung U Office.
- Ensure to know about the sustainable development implementation in sponsorship communities by the Nyaung U Program Unit of Plan International Myanmar.
- Provide the training with experiential learning approach to the participants that they can arrange cascade training to Community Development Facilitators (CDFs) in the community level.

C. Deliverables

The deliverables of the Trainer are as follows;

- Able to provide the training in face to face on August '24 in Nyaung U Township as below schedule

Tentative Time	No of Participants	Location
2nd Week of August 2024	31- All Project Staff	Nyaung U
2nd Week of August 2024	32- All Project Staff	Nyaung U

- Facilitate and conduct Communication, Facilitation, Mobilization, Leadership and Management for all staff levels as per the training objective
- Conduct end of the training evaluation from Participants
- Provide training report including participants' feedback, trainer's comments and suggestions
- Provide certificate of the training for the all participants
- Agree on the training plan and timetable, in cooperation with the program team.

D. Expected Training Outcome

- To understand the importance of the communication process, social mobilization, communication participation, facilitation, leadership, and management.
- Expected that the Plan International Staff can review the progress of achievements, challenges, and recommendations for the implementation of project activities in their community.
- To provide effective support and facilitation for all of Plan International Staffs' responsibilities and assigned tasks for the sponsorship program activities and integration of project activities by successfully implementing them together with Village Development Committees and Plan International Myanmar's staff.
- To be able to learn from the previous need to improve areas and Plan International Staffs' performance to become more skilled people with high performance and valuable behaviors within their community and working environment.
- To be able to access information regarding project intervention and more participation in the implementation of Plan International Staffs' developmental activities through the Village Development Committee and Community Development Facilitators.

E. Project Schedule

2nd week of August 2024

F. Requirements

- At least 7 years of experience in community mobilization and participation in development and humanitarian sector with experience working with local communities in different projects at community level.
- Experience in conducting community mobilization Training and in development and humanitarian sector, tracking from previous clients to be shared.
- Comprehensive knowledge and understanding of the local context in Myanmar or Mandalay Region.
- Excellent communication and people management skills.
- Training should be provided in Myanmar language but materials in both Myanmar and English.
- Experience of facilitating trainings/workshops.

G. Safeguarding and Prevention Sexual Harassment, Exploitation and Abuse

Plan International is committed to creating a safe environment for children and programme participants, including promoting child and programme participant safe practices, approaches, interventions and environments which respect, recognize and respond to the specific safeguarding needs and the different protection risks faced by children and programme participants based on their gender and other identities. We will challenge and do not tolerate inequality, discrimination or exclusion.

Trainer and team have been obliged to sign off Global Safeguarding, PSHEA Policy, and Non-Staff Code of Conduct. He/she acquires a sound knowledge of Plan's safeguarding procedures and ensures that all activities are carried out in line with Plan's policies.

H. Submission of offers

Please send your application to Plan International <Myanmar.Procurement@Plan-international.org> by 11 July 2024 > referencing "Hiring Trainer for Community Mobilization Training (Nyaung U)."

Interested service providers are encouraging to contact above email address for their interest.

- a) To contact for expression of interest to above email is 5th July 2024 with CV or business profile.
- b) ToR clarification meeting will conduct with interested service provider on 8th July 2024 via MS team at 9:00AM to 10:00AM.

Meeting Link : [Join the meeting now](#)

Meeting ID: 323 960 044 618

Passcode: 7vtWqF

- c) Deadline for financial proposal submission: 11 July 2024, 17: 00 PM.
- d) Selection process will conduct at third week of July 2024.
- e) Expected starting period of the project is 2nd week of August 2024.