

Job announcement – We are seeking a

TVET Officer – 2 Posts

Context

Our organization is a non-profit organization that mostly focuses on development NGO that has been actively fighting poverty and inequalities for 40 years on all levels and in a broad range of subjects. Its professionals provide lasting, innovative solutions for fair development in the field and work to positively influence policy.

In the field of Technical and Vocational Education and Training, project promotes:

- Evolution of practices and public policies through collective reflection, expertise and field experimentation;
- Anchoring training schemes in local economic realities, taking into account the needs of the informal sector and responding to the demands of low-skilled young people;
- Bringing together public authorities, local communities, professional organizations and civil society actors.
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In this context, we and our partners implement in four regions of Myanmar a project aiming at contributing to improve access to renewable electricity and use of energy-efficient products by MSMEs and rural households. The project Securing Energy Needs and Transition of Rural areas in Myanmar (SENTRUM) aims at ensuring:

- Physical availability of equipment through design and delivery of renewable energy systems;
- Support to the last-mile distributors of energy-efficient appliances and the minigrid infrastructure build-out;
- Sustainable financial mechanisms to ensure affordability of energy-efficient products;
- Skills development and training centres support to ensure the demand for clean energy goods and services is met.

Duties

As part of the SENTRUM team and under the supervision of the Output 3 Manager, the TVET Officer will be tasked with providing the expertise required to design, operate, and expand activities planned within the Output 3.

Key duties and responsibilities

He/she will be required to:

- Contribute to the design of activities, studies and field survey questionnaires;
- Carry on the initial field surveys and their subsequent updates
- Support preparation and implementation of project activities:
 - Take part in community engagement to identify potential beneficiaries in rural area and encourage training centers, apprentice masters and young people to apply for project support;

- Perform site assessments and interviews to understand the training and equipment requirements of training centers, apprentice masters and young people interested in receiving support from the SENTRUM project;
- Monitor the training centers and apprentice masters involved in the project in the intervention zone (training and coaching, support in the deployment of the pedagogical method and project tools, supervision of workshops);
- Monitor young apprentices;
- Accompany young people who have completed their apprenticeship towards access to paid employment (formal sector, informal sector, self-employment, etc.);
- Be the day-to-day interface between the SENTRUM project team and beneficiaries in villages:
 - Visit project sites regularly to acquire data and monitor progress/impact;
 - Be available to provide support to other project partners and beneficiaries;
 - Contribute to training and/or awareness raising activities for project partners and beneficiaries.
- Collect, analyze and present field data for the various needs of the project (site surveys and interviews, monitoring of project indicators, evaluation of project impact, etc.);
- Report on his/her activities, lessons learnt and/or specific project issues as required, for project reporting and/or knowledge sharing.

Education/Experience preferred

- Bachelor's degree in education, political science, social science, public administration, international studies, economics or a related field;
- At least 3 years of experience as a rural development Project Officer.

Skills required

- Business mindset and experience in implementing sustainable and profitable programs and social enterprises in rural settings will be a plus;
- Self-starter with demonstrated ability to work independently with minimal direct supervision;
- Resourceful and able to analyze data and interpret findings;
- Knowledge of his/her region of affectation and willingness to travel throughout it on a daily basis;
- Ability to learn quickly in an international non-governmental organization and support other team members as required;
- Excellent interpersonal skills, a taste for teamwork, for talking with rural business owners and understanding their issues, concerns and aspirations;
- Good command of Microsoft Office, KoBo Tool is a plus;
- Native proficiency in Burmese, professional level in English is desirable, command of the ethnic language of his/her region of affection is a plus.

Contract and conditions

- Located in Meiktila, with daily trips to beneficiary sites in villages in nearby townships within the Mandalay Region (depending on security situation);
- Fixed-term one-year contract, renewable depending on project needs, with a three-month probation period;
- Expected to start in June 2025;
- Salary based on organizational salary grid and previous experience.

Our organization has a zero-tolerance policy on any kind of sexual exploitation, abuse and harassment. We expect full commitment of its employees with organization Code of Conduct including PSEA policy.

Written applications (CV and cover letter) should be submitted by email to yangonhrmm@gmail.com before May 14, 2025 (5:00 PM Myanmar time) . Only short-listed applicants will be contacted.

This position is urgent and we reserve the right to make an interview if we find the suitable candidates among applicants before deadline. We would like to encourage to apply as early as possible. Our organization is an equal opportunity employer, without discrimination based on gender, religion, ethnicity, or any other possible grounds for discrimination. The recruitment process is free of charge and no fee is charged to a candidate

Data collected during the hiring process will be used only for fair processing by those involved in the process.