



## KAREN ETHNIC HEALTH ORGANIZATION CONSORTIUM (KEHOC)

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Ward No. 5, Kauk-Kyait Village,  
Mawlamyine – Pa-an Highway, Pa-an Karen State

### VACANCY ANNOUNCEMENT

Karen Ethnic Health Organization Consortium (KEHOC) is looking for an energetic Engineer for employment opportunities as a Water, Sanitation, and Hygiene (WASH) Manager.

<b>Position</b>	<b>: WASH Manager/Engineer</b>
<b>Number of post</b>	<b>: 1 Post</b>
<b>Report to:</b>	<b>: Humanitarian Program Manager</b>
<b>Duty Station</b>	<b>: Hpa-an, Karen State</b>

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#### Organization Background

Karen Ethnic Health Organization Consortium (KEHOC) is the consortium organized by health departments of 5 ethnic armed organizations which are the KNU Department of Health and Welfare (KDHW), KNU/KNLA Peace Council health department, the Democratic Karen Benevolent Army (DKBA) health department, the Karen National Army (KNA) health department, and Karen Peace Force (KPF) health department. The consortium members coordinate and collaborate, with each other, implementing partners, and other related organizations to serve effectively the health and welfare needs of the population residing in the Karen EAOs areas.

**POSITION SUMMARY:** The WASH Manager will be responsible for supporting KEHOC in the successful implementation of WASH project activities inclusiveness of hygiene promotion, water quality analysis, WASH infrastructure constructions, and renovations in Health Facilities/ IDP camps in the project area through the capacity advancement of team members. The WASH Manager oversees technical supervision, and management and provides input for the development of project technical proposals and reporting. He/she will represent the KEHOC's WASH team and all coordination with WASH cluster members and any other humanitarian actors as relevant.

#### Key Responsibilities

- ❖ Overall supervision of WASH activities, including planning, implementation, and coordination with beneficiary communities, UN WASH Cluster, Local authorities, and other organizations working in the WASH sector in the area.
- ❖ Coordinate with Logistics, HR, Security, Finance, MEAL, and other units to ensure smooth project implementation.

- ❖ Supervise installation and closing operations of KEHOC's WASH program.
- ❖ Organize and supervise the construction of WASH structures including water supply points and latrines.
- ❖ Ensure activities comply with appropriate WASH Cluster and international standards and KEHOC local WASH strategy and are focused on improving the environmental health conditions of the beneficiaries.
- ❖ Prepare technical designs and bills of quantities for WASH activities and structures.
- ❖ Ensure that WASH Activities are implemented as per design, standards, and schedule, agreed with KEHOC management, partners, donors, and WASH cluster recommendations.
- ❖ Map out areas for project intervention in coordination with the local community and local authorities.
- ❖ Organize and supervise the procurement tasks to identify suitable local contractors for the supply of construction materials.
- ❖ Manage project cycle budgets, and donor reports related to this project.
- ❖ Organize/supervise the team for an in-depth assessment of the targeted project area
- ❖ Supervise and manage social mobilization and beneficiary selection processes
- ❖ Manage hygiene promotion activities following KEHOC strategy and WASH Cluster guidance.
- ❖ Identify and verify project beneficiaries and prepare beneficiary lists, according to beneficiary criteria for selection.
- ❖ Develop a work plan and ensure compliance by all project staff with this plan.
- ❖ Report progress every month to the KEHOC Senior Management Team.
- ❖ Identify and report on time any difficulty or possible change in the program strategy, objectives, results, or activities.
- ❖ Train and build the capacity of the staff team to manage future WASH programs.
- ❖ Other related duties as assigned by the Senior Executive Officer of KEHOC.

## **Experience and qualification**

### **Basic Qualifications**

- ❖ Diploma or bachelor's degree in a related field (e.g. civil engineering, WASH engineering, environmental engineering, public health), first degree preferred.
- ❖ At least three years of professional experience implementing water, sanitation, and hygiene programs, some of which with International NGOs, experience working in Conflict-affected contexts.
- ❖ Experiences "working with community groups and/or volunteers in humanitarian, post-conflict, and/or recovery development contexts.
- ❖ Experience in implementing community participatory WASH projects (CLTS, CHC, PHAST approaches).

**Professional Skills:**

- ❖ Excellent community facilitation skills/ training skills.
- ❖ Able to draw, design with Auto CAD, sketch up or with any other technical designing software for WATSAN infrastructures, prepare BoQ, and estimate.
- ❖ Ability to work with culturally diverse staff.
- ❖ Willingness to participate and contribute as a team member, under challenging working and living conditions.
- ❖ Good written and spoken English and report writing skills.
- ❖ Computer skills in Microsoft Office.
- ❖ Good understanding of humanitarian principles.
- ❖ Ability to work, travel, and live in project/remote areas.
- ❖ Be able to work under pressure and the ability to cope with stress.
- ❖ Demonstrating trustworthiness and upholding the highest ethical standards.

**Application Process:**

Interested candidates should address the application to the Admin and HR Manager, Ward No.5 Kawk Kyait Village, Mawlamyine Hpa-an Highway, Hpa-an, Karen State or [hr.kehoc@gmail.com](mailto:hr.kehoc@gmail.com) with his/her letter of interest, Curriculum Vitae stating expected salary, two recommendation letters, a photo taken within last six months and certificate(s) and any additional training attended.

**Deadline of Application: 14.05.2025.**

**Only short-listed candidates will be contacted for interview.**

The Karen Ethnic Health Organization Consortium has a zero-tolerance for the Prevention of Sexual Exploitation, Abuse, and Harassment of beneficiaries. Protection from Sexual Exploitation, Abuse, and Harassment (PSEAH) is everyone's responsibility, and all employees are required to adhere to the Code of Conduct, which enshrines the principles of PSEAH, at all times (both during work hours and outside work hours). The Karen Ethnic Health Organization Consortium is also committed to safeguarding children and has a zero-tolerance policy for any form of child Exploitation, Violation, Abuse, and Neglect (EVAN). Familiarization with and adherence to the Code of Conduct is an essential requirement of all staff.