



Vacancy Announcement
NRC MM 2025/ VA N0-009
Norwegian Refugee Council, Myanmar

NRC is looking for a **Finance Manager** to join the Myanmar mission. The role holder will support fresh and innovative teams of highly professional finance staff across NRC's areas of operations.

If you are an action-oriented, execution-driven, and hands-on professional; with a background in developing and integrating distinctive strategies; holds a track record of fostering a collaborative environment and building and leading engaging and effective teams; and is innovative, adaptive, and analytically inclined, then this is the role for you!

****This position is open for Myanmar National candidates only****

About position

- **Finance Manager**
- Based in: Yangon
- Report to: Head of Support
- Supervision of: 3 Finance staffs
- Travel: 20%
- **Grade 9** in NRC's Salary Scale (Annual 13th months' salary, NRC MM Health Insurance Package, Leave entitlements etc.) with accompanying NRC terms and conditions.
- 12 months- Fixed-term national contract.
- [Find out more about the benefits of working for NRC.](#)

Responsibilities

- **Financial overview** and monthly financial reporting.
- **Financial systems, routines, and procedures** implementation.
- **Budget control** and cashflow monitoring.
- **Report and analysis** provision.
- **Account reconciliations.**
- **Financial management routines and systems.**
- **Standard operating procedures** development and updates.
- **Anti-corruption policy** implementation.
- **Line management and training** staff with financial responsibilities.
- We highly encourage you to learn more about the role: [please review the full Job Description here.](#)

Qualifications

- **Senior financial management** experience in a humanitarian/recovery context.
- **Computer software and modern accounting systems** proficiency.
- **Remote team management**, supervision, and support experience.
- **Start-up and/or exit** exposure.
- **Complex and volatile** context exposure, working with displacement affected people.
- **Myanmar context** exposure and knowledge.
- **English** fluency, both written and verbal.



Important information about the application process

- **Internal candidates:** -log in with your **official NRC email address** or **click on Opportunity Marketplace.**
- **This position is open to Burmese Nationals candidates only.**
- When creating your profile, include your full name as per your passport.
- **Apply by completing all the system-required fields** of your experience, employment history, and education including the contact details of two referees' persons in your application.
- Ensure to **attach your latest CV.**
- Submit your application and CV **in English.**
- Don't meet every single requirement? Studies have shown that women and people of colour are less likely to apply to jobs unless they meet every single qualification. NRC is dedicated to building a diverse and inclusive workplace, so if you're excited about this role and you meet most, but not all the requirements, we encourage you to apply anyway.
- Applications that do not meet the minimum standards in terms of experience or qualifications will generally not be considered.
- **Unsolicited applications not related to this specific job advertisement will not be considered.**
- Only shortlisted candidates will be contacted. We receive many applicants for each vacant position. Unfortunately, we do not have the resources to give detailed feedback to applicants who have not been shortlisted.
- Interested individuals are requested to apply through the https://ekum.fa.em2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_2019/job/17359 before **18th February 2025, 23:29 Thailand time.**
- For any queries, please email us at aela.recruitment@nrc.no with "Finance Manager Myanmar" as the subject line. This email address is for queries only. Applications will not be accepted via email.

Please contact speak up email speakup@nrc.no to report to NRC if the applicant experiences any wrongdoing during recruitment.

"In the selection of its staff NRC is committed to gender balance and diversity without distinction as to race, sex, religion, HIV/ AIDS status and without discrimination of persons with disabilities: Qualified women candidates are strongly encourage to apply"