



**Myanmar Health Assistant Association  
Vacancy Announcement  
(VA -068/2024 MHAA-HR)**

<b>Position Title</b>	Nurse
<b>No of post</b>	1 Post
<b>Department/Project</b>	“Provision of primary health care services to IDPs and local communities through mobile team activities in Magway Areas” (PHC Project)
<b>Location</b>	Pakokku Township, Magway Region.
<b>Report to</b>	Medical Officer (Team Leader)
<b>Grade</b>	C2
<b>Application Deadline</b>	4 July 2024 (ASAP)

**Myanmar Health Assistant Association (MHAA)** is organized with Health Assistants and is a national association of public health professionals devoting towards accessible and equitable quality public health services through health promotion, prevention and control of diseases. MHAA stands as a united, independent organization earning public trust and international recognition. MHAA works in Myanmar to execute health programs that focus on strengthening and enhancing community access to coordinated, effective, and comprehensive health care services. MHAA is actively implementing programs in 89 townships of Myanmar in the areas of disease control, RMNCHN, WASH and emergency response. Accountability, respect for human dignity, empathy, non-discrimination, integrity, and professionalism are among the MHAA's core values. Please visit [www.myanmarhaa.org](http://www.myanmarhaa.org) to learn more about the MHAA.

**Position Summary**

Under the direct direction of the Medical Officer (Team Leader), the post holder is responsible for providing high-quality nursing care to the targeted population at all service delivery locations while implementing health care activities and nutrition within the framework of this project. In the event of a humanitarian emergency, the position holder will be needed to work outside of their regular role profile and adapt working hours accordingly.

## **Specific Duties and Responsibilities**

The post holder will have to:

- ❖ Respect medical confidentiality and secrets
- ❖ Assist the medical doctor in giving general clinical care to IDPs and community
- ❖ Provide proper nursing care to the patients in primary health care setting
- ❖ Follow strict infection control measures at all time (i.e. hand hygiene, the use of gloves and respirator masks, Non-touch aseptic techniques, waste management)
- ❖ Keep records, registers and patients' data systematically and respect confidentiality
- ❖ Communicate and coordinate with Referral Coordinator in the activities of emergency referral patients.
- ❖ Assist and facilitate the Medical officer (Team leader) in training sessions and volunteer meeting
- ❖ Fill stock book for daily receipt and usage of drugs, medical equipment, nutritional supplies, report to Medical Officer.
- ❖ Check and fill drug stocks before clinic sessions and act as focal person for medicine and equipment for the health team, coordinating with Health Promotor, Township M & E Coordinator and Admin and Logistic Officer
- ❖ Conduct dissemination of Health messages and counselling of patients focusing on healthy practices by using IEC materials
- ❖ Give feedback to the supervisor on a frequent basis, and report directly any issue or incident
- ❖ Assist Medical Officer in reporting activities
- ❖ Support Medical Officer in implementation of telemedicine
- ❖ Perform other project duties as assigned by Supervisor and Program Management.
- ❖ Follow the rules and regulations of MHAA with the direct supervision of PMU and supervisor.

## **Skill and Requirement**

- ❖ Health-related degree (or) Bachelor in Nursing (or) diploma in Nurse (or) Midwife, valid license to practice in Myanmar.
- ❖ Previous experience in cooperating and negotiating with the government will be more preferable.
- ❖ Ability to ensure supportive supervision, data collection and reporting.
- ❖ Ability to travel to field sites

- ❖ Ability to work systematically, accurately, independently and under pressure in a physically challenging environment.
- ❖ Flexibility - ability to work with multi-disciplinary and multi-cultural people, open-minded, good communication skills, ability to listen and diplomacy.
- ❖ Strong interpersonal and organizational skills with ability to manage staff and address conflicts as necessary.
- ❖ Respect and regard Myanmar Health Assistant Association (MHAA) Policy.

### **Application Instructions**

Candidates should submit their application, including their curriculum vitae and application letter, in one attached file (either Word or PDF file), to the Myanmar Health Assistant Association at [hr.recruitment@myanmarhaa.org](mailto:hr.recruitment@myanmarhaa.org), quoting " **Nurse VA-068/2024 MHAA-HR**" and referring clearly to the vacancy announcement number and location as advertised in the subject line. The deadline for applying is **July 4, 2024** Myanmar time.

- **Application will not be successful if applied position is not mentioned correctly.**
- **Only short-listed candidates will be contacted for interview. Telephone query will not be answered.**
- **Application received after the closing date and time will not be considered.**

#### **HR Unit**

**Myanmar Health Assistant Association (MHAA)**

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**Email: [hr.recruitment@myanmarhaa.org](mailto:hr.recruitment@myanmarhaa.org)**

MHAA is an equal opportunity employer. We welcome applications from all qualified candidates, regardless of race, ethnic origin, religion, age, gender, sexual orientation, or disability. MHAA has a zero-tolerance policy on fraud and corruption, sexual exploitation, harassment, and abuse, and expects the commitment of its employees to the MHAA Code of Conduct including child protection.