



**Myanmar Health Assistant Association
Vacancy Announcement
(VA-104/2026 MHAA-HR)**

Position Title	Project Coordinator
No of post	1 Post
Department/Project	IHN Project
Location	Tatkon Township, Naypyitaw Region
Report to	Project Officer
Grade	C2
Application Deadline	18 th October 2026

Myanmar Health Assistant Association (MHAA) is organized with Health Assistants and is a national association of public health professionals striving towards accessible and equitable quality public health services through health promotion, prevention and control of diseases. MHAA stands as a united, independent organization earning public trust and international recognition. MHAA works in Myanmar to execute health programs that focus on strengthening and enhancing community access to coordinated, effective, and comprehensive health care services. MHAA is actively implementing programs in 94 townships of Myanmar in the areas of disease control, RMNCHN, WASH and emergency response. Accountability, respect for human dignity, empathy, non-discrimination, integrity, and professionalism are among the MHAA's core values. Please visit www.myanmarhaa.org to learn more about the MHAA.

Position Summary

Under the direct supervision of Project Officer, Project Coordinator is responsible for project implementation to reach project objective, and the post holder is also expected to work outside the normal role profile and be able to vary working hours accordingly in the event of a major humanitarian emergency.

Key Responsibilities

Project Implementation

- ❖ Conduct township-level implementation of integrated Health and Nutrition activities under the guidance of the Project Officer.
- ❖ Serve as the township focal point, coordinating with local authorities, health facilities, CSOs, and partners to strengthen service delivery and referral systems.
- ❖ Supervise and provide technical and operational support to Community Mobilizers and Volunteers to ensure timely and high-quality implementation of project activities, in accordance with organizational standards and protocols.
- ❖ Plan, organize, and monitor the distribution of health and nutrition supplies, ensuring proper targeting, accountability, and documentation.
- ❖ Promote community engagement to enhance access to essential health and nutrition services.
- ❖ Supervise and conduct IYCF counselling, MUAC screening, and management of Severe and Moderate Acute Malnutrition cases.
- ❖ Support Perinatal Mental Health screening, counselling, and referral, adhering to safeguarding and confidentiality standards.
- ❖ Ensure accountability to affected populations (AAP) through feedback mechanisms and integrate PSEA, GBV awareness, and ESS principles into all project activities.
- ❖ Maintain accurate monitoring data, records, and reports, documenting progress and success stories and submit timely reports to supervisors
- ❖ Perform any additional tasks as assigned by supervisors.

Skill and Requirement .

- ❖ Health Assistant Certificate (or) B.Comm.H degree holder with over 1 year of experiences in MNCH and Nutrition. Preference will be given to female candidates with a degree in nursing and prior experience as a Lady Health Visitor (LHV) or Midwife.
- ❖ Experience in organizing, planning and implementing of health and nutrition related activities.
- ❖ Good level of written and spoken English.
- ❖ Must have computer skills in MS office.

- ❖ Ability to work systematically, accurately, independently and under pressure in a physically challenging environment.
- ❖ Flexibility - ability to work with multi-disciplinary and multi-cultural people, open-minded, good communication skills, ability to listen, diplomacy
- ❖ Good interpersonal communication skills
- ❖ Respect and regard Myanmar Health Assistant Association (MHAA) Policy.

Personal Qualifications:

- ❖ Flexibility - ability to work with multi-disciplinary and multi-cultural people, open-minded, good communication skills, ability to listen and diplomacy
- ❖ Strong Interpersonal and organizational skills with ability to manage staff and address conflicts as necessary
- ❖ Willingness to travel to field offices and work in challenging environments according to travel requirements
- ❖ Ability to work systematically, accurately, independently and under pressure
- ❖ Respect and regard Myanmar Health Assistant Association (MHAA) Policies

Application Instruction

Interested candidates can apply through the following link: [Project Coordinator Tatkon IHN](#). The deadline for applying is October 18, 2026, 5:00 PM Myanmar time.

- **Application will not be successful if applied position is not mentioned correctly.**
- **Only short-listed candidates will be contacted for interview. Telephone query will not be answered.**
- **Application received after the closing date and time will not be considered.**

MHAA is an equal opportunity employer. We welcome applications from all qualified candidates, regardless of race, ethnic origin, religion, age, gender, sexual orientation, or disability. MHAA has a zero-tolerance policy on fraud and corruption, sexual exploitation, harassment, and abuse, and expects the commitment of its employees to the MHAA Code of Conduct, including child protection.