

VACANCY- ANNOUNCEMENT

Department : **Programme**
Position : **Agriculture Engineer/Specialist**
No. of Post : **1**
Location : **Mandalay Region / Kume, Myittha Township**
Duration : **6 months with possibility to extend to 12 months**
Expected Start Date : **as soon as possible**
Vacancy Posting Date: **15th May 2025**
Vacancy Closing Date: **29th May 2025**

Background on Acted

Founded in 1993, Acted is an independent international, private, non-partisan and non-profit organization that operates according to principles of strict neutrality, political and religious impartiality, and non- discrimination. Based in Paris, France, Acted now operates in 42 countries worldwide, with 400 international and 6000 national staffs. Acted has a 280 million budget for about 450 projects per year.

As the second largest French NGO, Acted has been committed to immediate humanitarian relief to support those in urgent need and protect people's dignity, while co-creating longer term opportunities for sustainable growth and fulfilling people's potential. Acted undertakes programs that target the most vulnerable amongst those populations that have suffered from conflict, natural disaster, or socio-economic hardship. Acted's approach also looks beyond the immediate emergency towards opportunities for longer term reconstruction and sustainable development. For more information, please visit our website at <https://www.acted.org/en/countries/myanmar/>

In response to recent earthquake in Myanmar, Acted is currently looking for qualified person to fill the position of **Agriculture Engineer/Specialist**.

ASSIGNMENT

On March 28, 2025, a major earthquake struck Meiktila region in Myanmar, causing widespread destruction to infrastructure, housing, and livelihoods. Rural farming communities have been particularly affected, with significant losses of crops, farming tools, storage facilities, and access to markets. As part of the humanitarian and early recovery response, Acted is launching an Agricultural Recovery Program to restore local food production capacity and strengthen community resilience.

This program includes emergency seeds distribution, technical support for seasonal planning, and sustainable agricultural recovery activities adapted to the post-disaster context. Activities will be implemented in part through a local implementing partner, under the technical supervision of Acted.

The **Agriculture Engineer/Specialist** will support the design, implementation, and monitoring of the agriculture component of the recovery program. The role will focus on ensuring the timely distribution of appropriate seeds, guiding farmers on seasonally adapted planting schedules, and promoting sustainable farming practices. A key responsibility will be to provide technical guidance and oversight to the implementing partner to ensure quality and accountability throughout the program cycle.

FUNCTIONS

Program Design & Implementation

- Conduct rapid agricultural needs assessments in affected areas.
- Support the development of a context-adapted agricultural recovery strategy, including crop selection and seasonality.
- Design and oversee the implementation of seeds distribution plans, including procurement specifications, beneficiary selection criteria, and distribution modalities.
- Ensure alignment with national agriculture guidelines and coordination with government agriculture offices.
- Ensure compliance and good relationship with legal authorities : administrative and technic (exp: representative of the ministry of agriculture,...)

Technical Support & Capacity Building

- Provide technical advice to field teams and local farmers on crop suitability, soil management, and planting techniques in a post-earthquake context.
- Organize and facilitate trainings or farmer field schools on good agricultural practices, climate adaptation, and post-disaster farming techniques.
- Monitor agricultural activities in the field and provide guidance for corrective actions as needed.

Supervision of Implementing Partner

- Provide ongoing technical support and coaching to the implementing partner on all agricultural activities.
- Review and validate workplans, training content, distribution plans, and field methodologies developed by the partner.
- Conduct joint field visits to monitor activity implementation and assess performance against targets.
- Ensure adherence to quality standards, donor requirements, and accountability mechanisms.
- Participate in regular coordination meetings with the partner and contribute to capacity strengthening plans as needed.

Monitoring & Reporting

- Establish monitoring systems to track distribution effectiveness, crop performance, and farmer feedback.
- Prepare technical progress reports and contribute to donor and internal reporting.
- Participate in coordination forums with humanitarian and government actors in the agriculture/livelihoods sector.

Expected Deliverables

- Needs assessment report and recovery strategy recommendations.
- Seeds distribution plan and post-distribution monitoring tools.
- Seasonal planting calendar adapted to local agro-ecological zones and post-disaster realities.
- At least one training module on good agricultural practices delivered to community farmers.
- Monthly activity reports and a final technical report summarizing achievements and lessons learned.
- Supervision notes, performance assessments, and feedback reports on implementing partner activities.

Working Conditions

- The position will require regular field visits to remote rural areas affected by the earthquake.
- Living conditions may be basic and require adaptability to humanitarian response environments.

Code of Conduct and PSEA

The Agriculture Engineer/Specialist is expected to uphold the highest standards of integrity and professionalism, and to adhere strictly to ACTED's Code of Conduct, Child Safeguarding Policy, and Protection from Sexual Exploitation and Abuse (PSEA) guidelines. This includes maintaining respectful and non-discriminatory behavior at all times, ensuring the dignity and safety of affected populations, and reporting any suspected misconduct through appropriate channels. The staff member must complete mandatory training on PSEA and actively contribute to a safe, inclusive, and accountable working environment.

TECHNICAL SKILLS

- University degree in Agricultural Engineering, Agronomy, Rural Development or related field.
 - Minimum 5 years of relevant experience in agricultural recovery or rural development programs, including in emergency or post-disaster contexts.
 - Proven experience in working with and supervising local implementing partners or NGOs.
 - Experience with seeds systems, farming systems analysis, and community-based agricultural interventions.
 - Strong understanding of agro-climatic conditions and farming practices in Myanmar (preferred).
 - Proven skills in community engagement, training, and participatory approaches.
 - Fluency in English required; knowledge of Burmese or local languages is an asset.
 - Familiarity with donor reporting and humanitarian coordination mechanisms is a plus.
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SUBMISSION OF APPLICATION:

Applications shall be in **English** and include: i) a resume of not more than 3 pages; ii) a cover letter expressing the motivation to work for this specific position; iii) a copy of the university degree; and iv) contact details of 3 references should be submitted to

Email: recruitment.myanmar@acted.org

Applications should be title “**Agriculture Engineer/Specialist_Your Name**” and be submitted no later than **29th May 2025 (by 5:00 pm)**.

Only shortlisted candidates will be contacted for interview. *Early applications are encouraged as candidates may be identified and contacted before the application deadline.*