

VACANCY ANNOUNCEMENT

The CL Organization is looking for a qualified “**Community Facilitator**”

Position	: Community Facilitator
Number of Position	: 4 Position
Report to	: Project Manager/VSLA Officer
Duty Station	: Hpa-An, Kayin State
Project Period	: 1 Year (Possible extension)
Application Deadline	: March 24 th , 2025 (5:00 PM)

CL Organization

CL Organization is a non-governmental, non-profit, non-political and non-religious local CSO that welcomes everyone regardless of their religion, race, ethnicity, or Gender and is willing to work for the best of society. CL’s mission is to enhance the sustainable livelihoods and healthy lifestyles of local vulnerable people and farmers by implementing various training and projects (domestic skills, agricultural training, business start-ups, marketing training, land use training, and health care knowledge) in Myanmar.

POSITION SUMMARY: The **Community Facilitator** will play a key role in mobilizing and engaging community members to actively participate in project activities. The position will support village advocacy, participatory rural appraisals (PRAs), disaster risk reduction (DRR) training, safe migration awareness, and community capacity-building efforts. The facilitator will work closely with local youth and women’s groups, village committees, and other stakeholders to ensure the smooth implementation of interventions, including small-scale infrastructure projects, vocational training, and Village Savings and Loan Associations (VSLA).

Key Responsibilities:

- Engage with local leaders, village committees, and community members to raise awareness about project activities and objectives.
- Organize and facilitate village advocacy meetings and orientation sessions.
- Support participatory rural appraisals (PRAs) to identify joint community needs and priorities.
- Encourage active community participation in the development and implementation of Community Action Plans (CAPs).
- Support the establishment and strengthening of camp/village committees on Community-Based Disaster Risk Management (CBDRM).
- Facilitate capacity-building training sessions for youth and women’s groups on leadership, financial literacy, and vocational skills.
- Assist in the implementation of small-scale infrastructure projects by mobilizing community members and ensuring local participation.
- Support the implementation of Village Savings and Loan Associations (VSLA) and income-generating activities for women.
- Conduct awareness sessions on safe migration, ensuring community members understand risks and best practices.
- Distribute safe migration pamphlets and support online dissemination of awareness messages.
- Assist in conducting post-distribution monitoring (PDM) to gather community feedback on emergency response materials and project interventions.
- Facilitate community feedback mechanisms and report key concerns or suggestions to the project team.
- Maintain proper documentation of field activities and submit periodic reports to the Project Manager/ VSLA Officer.

Qualifications & Experience:

- Diploma or bachelor's degree.
- Minimum of 2 years of experience in community mobilization, facilitation, or field-based project implementation.
- Strong understanding of participatory development approaches, including PRAs and CAPs.
- Experience in disaster risk reduction (DRR), safe migration awareness, or livelihoods programs is an advantage.
- Ability to work closely with diverse community members, including women, youth, and vulnerable groups.
- Good communication and facilitation skills, with the ability to convey key messages effectively.
- Proficiency in local languages and cultural awareness is an asset.

Key Competencies:

- Strong interpersonal and problem-solving skills.
- Commitment to community participation and empowerment.
- Ability to work independently and as part of a team.
- Flexibility and adaptability to field conditions.

Professional Standards

1. Commit to CL Way (Code of Conduct / Organization's Policies)
2. Commit to ensuring the optimal implementation of these policies in its framework.

Others:

1. Any other task requested by he/she supervisor for efficient program implementation.

Application Process:

Interested candidates should submit their resume, Cover Letter, and 2 referees via email only to hrteams83@gmail.com. Late application will not be considered. We encourage to apply for those who are available for immediate joining. Only shortlisted candidates will be contacted. **For 2 referees, one from HR Department and one from line Manager/Supervisor from the previous job.** Reference & Background checks will be performed for successful candidates.

Equal Opportunity Employer: CL is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.