

VACANCY ANNOUNCEMENT

The CL Organization is looking for a qualified “**Village Saving and Loan Associations (VSLA) Officer**”

Position	: Village Saving and Loan Associations (VSLA) Officer
Number of Position	: 1 Position
Report to	: Project Manager
Duty Station	: Hpa-An, Kayin State
Project Period	: 1 Year (Possible extension)
Application Deadline	: March 24 th , 2025 (5:00 PM)

CL Organization

CL Organization is a non-governmental, non-profit, non-political and non-religious local CSO that welcomes everyone regardless of their religion, race, ethnicity, or Gender and is willing to work for the best of society. CL’s mission is to enhance the sustainable livelihoods and healthy lifestyles of local vulnerable people and farmers by implementing various training and projects (domestic skills, agricultural training, business start-ups, marketing training, land use training, and health care knowledge) in Myanmar.

POSITION SUMMARY: The **VSLA Officer** will be responsible for implementing and strengthening Village Savings and Loan Associations (VSLA) activities as part of the project's livelihood and economic empowerment interventions. The officer will work closely with women's groups, youth groups, and local communities to facilitate the establishment, training, and monitoring of VSLAs, ensuring financial literacy, business skills development, and improved economic resilience. This role will also support crosscutting activities such as capacity-building, small grants management, and safe migration awareness.

Key Responsibilities:

- Identify and mobilize women and youth groups to form and strengthen VSLAs.
- Conduct training sessions on VSLA methodologies, financial literacy, business skills, and savings mobilization.
- Provide ongoing technical support to VSLA groups to ensure sustainability and self-reliance.
- Support capacity-building initiatives for women and youth to enhance their access to financial resources and livelihood opportunities.
- Conduct regular field visits to monitor VSLA activities, ensuring proper record-keeping and adherence to VSLA principles.
- Provide mentorship and coaching to VSLA members on income-generating activities and small business development.
- Track VSLA performance, including savings, loans, repayment rates, and impact on household income.
- Coordinate with vocational training programs to link VSLA members with skills development opportunities.
- Support the implementation of small grants initiatives for eligible VSLA members to enhance their income-generating activities.
- Promote entrepreneurship and business development among VSLA members, providing advisory services on sustainable livelihoods.
- Collaborate with village committees, local leaders, and relevant stakeholders to promote community-led savings and loan initiatives.
- Organize and facilitate community advocacy meetings, project orientation sessions, and participatory rural appraisals (PRAs) to identify financial and economic needs.
- Prepare and submit periodic reports on VSLA progress, challenges, and impact on community livelihoods.
- Document success stories and lessons learned to inform future program improvements.
- Participate in post-distribution monitoring (PDM) activities to assess the impact of financial support provided through VSLA initiatives.

Qualifications & Experience:

- Bachelor's degree in a related field.
- Minimum of 2-3 years of experience working with VSLAs, microfinance, livelihoods programs, or financial inclusion initiatives.
- Strong understanding of community-based savings models and microenterprise development.
- Experience in training and capacity-building for women and youth on financial literacy and business development.
- Familiarity with safe migration awareness, disaster risk reduction (DRR), and community-based development approaches.
- Proficiency in using digital tools for data collection, tracking VSLA performance, and reporting.
- Strong facilitation, interpersonal, and community mobilization skills.

Key Competencies:

- Excellent communication and training skills.
- Ability to work effectively with diverse communities, particularly women and youth.
- Strong problem-solving and organizational skills.
- Commitment to gender equality, financial inclusion, and community empowerment.

Professional Standards

1. Commit to CL Way (Code of Conduct / Organization's Policies)
2. Commit to ensuring the optimal implementation of these policies in its framework.

Others:

1. Any other task requested by he/she supervisor for efficient program implementation.

Application Process:

Interested candidates should submit their resume, Cover Letter, and 2 referees via email only to hrteams83@gmail.com. Late application will not be considered. We encourage to apply for those who are available for immediate joining. Only shortlisted candidates will be contacted. **For 2 referees, one from HR Department and one from line Manager/Supervisor from the previous job.** Reference & Background checks will be performed for successful candidates.

Equal Opportunity Employer: CL is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees.