

## VACANCY ANNOUNCEMENT

(VA-009/2025)

### ABOUT THE POSITION

<b>Position Title:</b>	Consultancy for Agricultural Engineer	<b>Duty Station:</b>	Yangon
<b>Report To:</b>	Programme Manager	<b>Salary:</b>	In proposal
<b>Contract Duration:</b>	20 intensive working days (mid-June to mid-July with possible extension)	<b>Deadline</b>	18 <sup>th</sup> June 2025

#### 1. Background and Context:

The host organization is an international Non-Governmental Organization that has been working in Myanmar since 2015. It works globally in post-conflict areas and prolonged refugee situations with refugees, IDPs, returnees, hosting and receiving communities to promote equality, livelihoods and peaceful development in post-conflict working environments. The host organization started its operations in Myanmar in 2015 in Kayah State, and in 2019 in Kachin State.

The project aims to improve food security, enhance livelihoods, and build resilience in rural communities through sustainable asset creation, irrigation infrastructure development, land productivity improvement, and climate-resilient agricultural practices. The Agricultural Engineer will play a critical technical role in designing, supervising, and ensuring the quality of physical assets and agricultural infrastructure, while supporting the integration of engineering solutions into livelihood activities.

#### 2. Objective:

The objective of this assignment is to provide technical expertise in agricultural engineering for the planning, design, cost calculation and subsequent implementation and monitoring of infrastructure and asset creation activities that support agricultural-based livelihoods.

#### 3. Scope of Work:

The Agricultural Engineer will:

- Conduct feasibility assessments for infrastructure projects such as irrigation schemes, water harvesting structures, farm roads, soil conservation works (e.g., contour bunds and terraces), and storage facilities.
- Design appropriate and cost-effective engineering solutions tailored to local agroecological conditions.
- Prepare detailed engineering drawings, bills of quantities (BoQs), cost and technical specifications for proposed asset creation activities.
- Support community mobilization and participatory planning processes for infrastructure interventions.

- Provide technical oversight and supervision during the implementation of infrastructure works to ensure compliance with quality standards and timelines.
- Promote sustainable land and water management practices and climate-resilient engineering designs.
- Build the capacity of community members and implementing partners in infrastructure operation and maintenance.
- Work closely with livelihood specialists to ensure that infrastructure investments effectively support income-generating and productive activities.
- Ensure integration of environmental and social safeguards in all engineering designs and implementation.
- Monitor and evaluate the performance of completed infrastructure assets and prepare technical reports with findings and recommendations.

#### **4. Timeframe and deliverables:**

- Consultancy Service duration: 20 intensive working days (mid-June to mid-July with possible extension)

#### **5. Deliverables:**

- Feasibility reports and site assessment documentation
- Infrastructure designs, drawings, and BoQs (Bill of Quantities)
- Construction supervision and progress reports
- Capacity-building materials and training session reports
- Final technical report summarizing activities, challenges, lessons learned, and recommendations

#### **6. Payment Terms**

- Interested applicants must be provided with a financial proposal for the payment fees.
- The organization will make payment on a monthly basis upon receiving the timesheet, and satisfactory note of the monthly deliverables, invoice within 10 working days. The consultant is responsible for submitting a monthly timesheet with a description of work or service.
- The Consultant is responsible for retaining copies of all timesheets, invoices and support documentation submitted for their own tax reporting purposes as this will not be furnished by the organization.
- Direct expenses related to travel or administrative charges and per-diem (as per the organizational policy) are not included in the fees quoted. The Contractor will request for approval of any additional expenses before they are incurred and the expense amount to be included in the invoice.

#### **6. Required Qualifications and Experience:**

- Bachelor's or Master's degree in Agricultural Engineering, Civil Engineering (with a focus on rural/agricultural infrastructure), or a related field.

- Minimum 5 years of relevant professional experience in the design and implementation of agricultural or rural infrastructure projects in development or humanitarian contexts.
- Demonstrated experience in irrigation systems, soil and water conservation, and small-scale rural infrastructure.
- Experience with community-based approaches and participatory planning methods.
- Proficiency in engineering design tools such as AutoCAD, GIS, and other relevant software.
- Strong communication, coordination, and interpersonal skills.
- Previous experience working with NGOs, UN agencies, or government institutions is a strong asset.
- Commitment to and understanding of the organization's Vision, Mission, and Values.

### **Application**

The following documents as one-file in PDF format need to be submitted to apply for this job:

- Cover letter
- Updated CV with photo
- 3 references with contact details (2 references should be current supervisor and HR responsible person)

### **Application Instructions**

Candidates should submit their application to '[recruitmentvgn1@gmail.com](mailto:recruitmentvgn1@gmail.com)' quoting **"VA-009/2025 Application for Consultancy for Agricultural Engineer"** in the subject line.

- Application will not be successful if applied quoting is not mentioned correctly.
- Applicants are encouraged to apply as soon as possible as the interview will be conducted on **a rolling basis**.
- Only short-listed candidates will be contacted for an interview. Telephone queries will not be answered.
- The host organization is an equal-opportunity employer. We welcome applications from women, persons with disabilities, and LGBTQs.