



“ငန” လူထုကျန်းမာရေး

VACANCY ANNOUNCEMENT #329-2026 (Reannouncement)
15 October 2026

Sun Community Health (“SCH”) is a non-profit, non-political and non-sectarian organization. It is a local non-governmental organization in Myanmar and is established in particular to advance socially beneficial purposes in Myanmar by promoting and providing information, services and products related to the prevention, promotion, curation and rehabilitation of the major health services including but not limited to HIV/AIDS, malaria, tuberculosis, maternal and child health, reproductive health and non-communicable diseases with the aim of furthering good health, prosperity and the relief of poverty, distress and sickness. This also includes state-of-art training programs, quality assurance programs, and a robust supply chain and logistics system and health financing mechanisms. The Organization may also provide non-health related ancillary services that ensure and improve the well-being of its clientele.

SCH is practicing the right to freedom from all forms of sexual violence, injustice, discrimination and abuse (including child and adult at-risk abuse). We recognize the responsibility we have to guarantee on that we do not deliberately or inadvertently cause any harms to right holders and communities through our work – whether that is our staff, contractors and representatives of our contractors (internal and external stakeholders). SCH will not tolerate any form of discrimination, abuse, exploitation, harassment under any circumstances and will take strong disciplinary action. Protection from Sexual Exploitation and Abuse (PSEA) is everyone’s responsibility and all staff and contractors are required to adhere to the Code of Conduct, that enshrines principles of PSEA, at all times (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff and contractors, in addition to related mandatory training. All staff and contractors must ensure that they understand and act in accordance with this clause.

Job Title	: Team Leader
Report to	: Regional Manager/TB Team Leader
Unit/Division	: Mandalay Regional Office/ Program Delivery Division
Duration	: Up to December 2026 with possible for extension
Require Position	: “ 1 ”
Contract Type	: Consultant Agreement
Assigned Area	: Shan North (Lashio Based)

OVERVIEW:

Sun Community Health (SCH) is supporting the National Tuberculosis Program (NTP) to strengthen active tuberculosis case finding (ACF) through mobile team interventions. The Team Leader will provide technical and operational leadership to ensure the effective planning, implementation, supervision, and monitoring of ACF activities in accordance with NTP guidelines.

SCOPE OF WORK:

The duties and responsibilities of Team Leader include;

Planning and Implementation

- Plan, coordinate, supervise, and monitor mobile team implementation of Active Case Finding (ACF) activities.
- Ensure quality and timely delivery of TB screening, diagnosis, referral, and other assigned services through the mobile team.
- Monitor achievement of program targets and recommend corrective actions when necessary.



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Team Leadership and Supervision

- Lead and manage the mobile team to ensure efficient implementation of activities.
- Monitor team performance and provide technical guidance, mentoring, and supportive supervision.

Coordination and Partnership

- Coordinate with the National Tuberculosis Program (NTP), Township Medical Officers, Regional TB Officers, health facilities, and implementing partners to facilitate effective implementation.
- Represent the project in coordination meetings, technical discussions, and other relevant forums as assigned.

Quality Assurance and Compliance

- Ensure compliance with NTP technical guidelines, standard operating procedures (SOPs), and donor requirements.
- Ensure proper utilization and maintenance of project equipment, supplies, and commodities.

Reporting and Documentation

- Review and ensure timely submission of activity reports and program data.
- Support the preparation of reports, presentations, and other documentation required by NTP and SCH.

Other Responsibilities

- Maintain confidentiality of patient information and program data at all times.
- Comply with SCH policies, NTP guidelines, and donor requirements.
- Perform any other duties assigned by NTP management or SCH that are relevant to the position.

Expected Deliverables

The Team Leader is expected to:

- Mobile team activities implemented according to the assigned work plans.
- Timely and accurate program reports submitted.
- Quality supervision and monitoring of field activities.
- Effective coordination with NTP and relevant stakeholders.

Working Relationships The Team Leader will work closely with:

- National Tuberculosis Program
- NTP office Staff
- Ministry of Health officials and other stakeholders, as required
- SCH Program Delivery Division Team
- SCH's Finance, and Human Resources teams

Reporting Line

The Team Leader will be administratively managed by Sun Community Health (SCH) and will receive day-to-day technical supervision from the NTP focal person.

Term of Agreement:

The Contractor will receive the basic daily service payment upon submission of a complete Daily Work Report to the respective Supervisor and payment will be made within 30 days after SCH receives and accepts the report. In addition, the Contractor may be eligible for a performance-based payment, which will be determined based on the verification of achievements against the Monthly or Quarterly Performance Indicator Report and the appraisal and approval of the respective Supervisor.



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Qualifications:

- Medical Doctor (M.B.,B.S) with a valid medical registration.
- At least three years of experience in TB program, preferably in active case finding or mobile team operations.
- Experience in team leadership, supervision, and program coordination.
- Experience working with NTP or similar public health programs is highly desirable.

Required Competencies

- Strong organizational and time management skills.
- Excellent communication and interpersonal skills.
- Proficiency in Microsoft Office applications (Word, Excel, PowerPoint, and Outlook).
- Good document management and filing skills.
- Ability to maintain confidentiality and professionalism.
- Ability to work independently and as part of a multidisciplinary team.
- Strong attention to detail and ability to prioritize multiple tasks

APPLICATION:

Interested applicant, please send Application Letter, Curriculum Vitae (with “Two” referees, including your last employment for reference check) scan or copies of Qualification Documents and National ID as per following “APPLY LINK”, not later than on the evening of **28 October 2026 (Wednesday)**.

**SCH Mandalay Regional Office: No. (B 36), 65th B Street, between 65th * 66th Street, 103rd * 104th Street,
Chan Mya Tharzi Township, Mandalay.**

(Email: hr_mandalay@schmyanmar.org)

(Email Subject : VA329-2026_TeamLeader_NSS_MRO)

“SCH is practicing an Equal Employment Opportunity and considers all applications without discrimination of race, sex, religion, national origin, age, marital status, HIV/AIDs status and disability.”

Only short-listed candidates will be invited for relevant tests and/or personal interviews.