



VACANCY ANNOUNCEMENT

FIELD COORDINATOR (Emergency Project) – Mandalay

About Us

MdM France currently works in 30 countries across all continents to facilitate access to healthcare through 6 thematic: Sexual and Reproductive Health Rights; Migration, Exile, Human Rights and Health; Harm Reduction; Environment and Health; Humanitarian Space and Healthcare systems and rights.

Médecins du Monde (MdM) has been active in Myanmar since 1994, delivering crucial harm reduction and HIV/AIDS services to key populations. In Kachin State, programs target people who use drugs, offering needle exchange, methadone treatment, HIV testing, and medical care. In Yangon, MdM's efforts are directed towards female sex workers and LGBTQI+ individuals, offering comprehensive harm reduction and sexual and reproductive health services through local partners. Crucially, MdM invests in strengthening local civil society organizations, enabling them to play a larger role in healthcare delivery. In addition, Médecins du Monde (MdM) will soon launch a new three-year project titled “Collective Actions and Social Change for Comprehensive Harm Reduction Among Key Populations in Myanmar.” The project aims to improve access to harm reduction and Sexual and Reproductive Health (SRH) services and strengthen the resilience of targeted beneficiaries – Female Sex Workers (FSW), Men who have Sex with Men (MSM), and Transgender Women (TGW). The project will be implemented in partnership with 3 local organizations in four main regions of Myanmar – Yangon, Mandalay, Bago, and Ayeyarwady. The project will support and scale up the delivery of and access to comprehensive harm reduction services and SRH services.

Recently after the record-breaking earthquake happened in Saging and Mandalay region, Médecins du Monde (MdM) will launch emergency response program focusing primary health care (mobile and fixed clinics), distribution of hygienic essential items, awareness sessions on preventing disease outbreaks, including cholera and respiratory infections and referral support to specialized healthcare facilities. The project will be implemented directly or in partnership with local organizations in Mandalay region (mobile visit to Saging) of Myanmar. The project will support and scale up the delivery of and access to primary health care services currently required for earthquake affected populations.



I. Hierarchical & Functional links

Report to : General Coordinator (Head of Mission)

Manage to: Logistic Officer, Field Admin Officer

II. Job Purpose

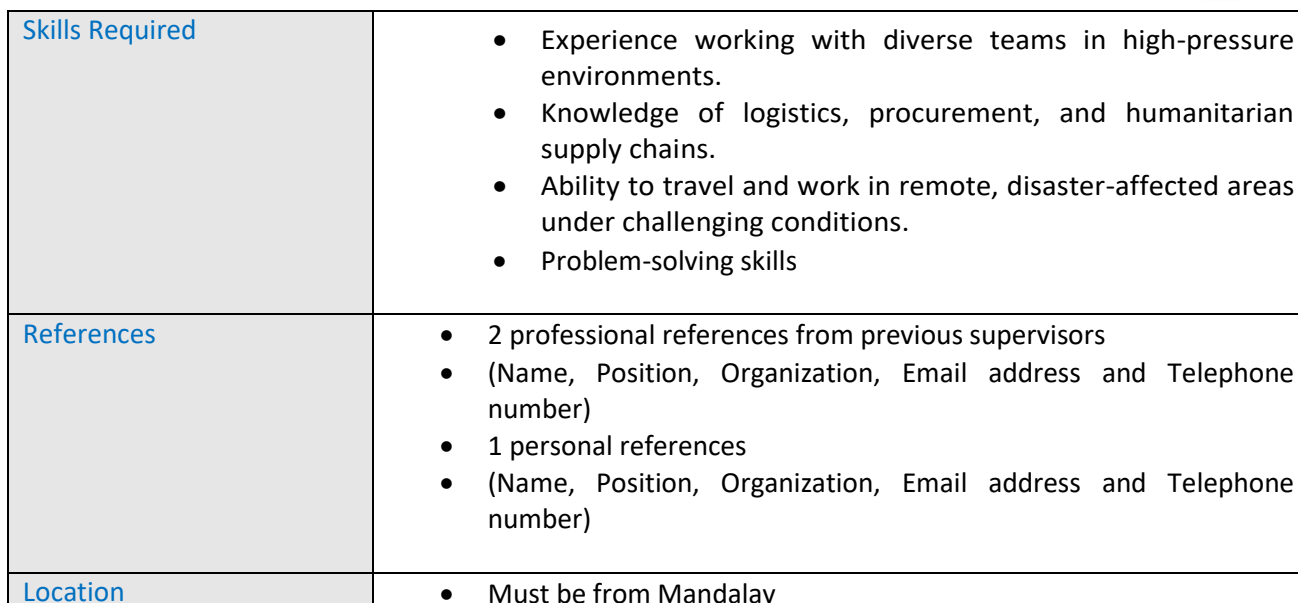
The Field Coordinator will oversee and coordinate earthquake response activities in affected areas, ensuring effective implementation of humanitarian aid and emergency relief efforts. This role requires strong leadership, problem-solving skills, and the ability to work under pressure in crisis situations.

III. Tasks and Responsibilities

- **Coordination & Management:** Lead and coordinate response activities, liaising with local authorities, INGOs, NGOs, and other stakeholders to ensure efficient collaboration.
- **Field Operations:** Supervise and support field teams, ensuring timely and effective deployment of resources.
- **Needs Assessment:** Support rapid assessments to identify urgent needs and develop response plans accordingly.
- **Resource Allocation:** Manage logistics, supplies, and personnel to optimize earthquake relief efforts in collaboration with coordinators of other departments
- **Monitoring & Reporting:** Ensure track progress, collect data, and report on operational outcomes to ensure accountability and effectiveness.
- **Safety & Security:** Develop/update security rules of the operational base and ensure adherence to safety protocols of MdM and risk mitigation strategies for staff and beneficiaries.
- **Engagement with partners:** Collaborate with partners to understand needs and provide appropriate support.
- **Capacity Building:** Ensure staff are train to strengthen emergency response capabilities.
- **Budget management:** Ensuring financial resources are effectively utilized to support field operations including alignment between allocated resources and program objectives.

IV. Qualifications and Experiences

Education (Essential)	<ul style="list-style-type: none"> • Bachelor's degree in Disaster Management, Humanitarian Aid, Public Health, or a related field (Master's preferred).
Professional Experience	<ul style="list-style-type: none"> • Minimum 3 years of experience in emergency response, disaster relief, or humanitarian fieldwork. • Strong leadership and crisis management skills • Excellent communication and coordination abilities
Languages	<ul style="list-style-type: none"> • Very good level of English (spoken - written - reading) • Local language is an asset.



Salary Range : MMK 5,971,256 MMK

It is mandatory to save the CVs in PDF with full name.

Social and other benefits: MdM medical benefits, 13 months bonus, public holidays, leave benefits (annual leave, sick leave, maternity leave, paternity leave, family leave, casual leave), seniority payment, Travel and Food allowance, Monthly phone top up allowance.

If interested, please submit your cover letter and CV quoting “**FIELD COORDINATOR**” as the subject matter to email recruitment.yangon@medecinsdumonde.net By 5pm on 17th April 2025.

Médecins du Monde reserves the right to fill the vacancy before the closing date for applications. MdM stands up for the integration of people living with disabilities and fights against discrimination.

Only shortlisted candidates will be contacted.

Our objective is to create an inclusive workforce that is reflective of the populations we support; we strongly encourage applications from those who are marginalized and considered as vulnerable groups.