

Vacancy Announcement

Position Title: WASH Officer (1 position)

Application deadline: 16 June 2025

(Interviews will be held on a rolling basis;
the position may be filled before the deadline)

Position Location: Sittwe, Rakhine

Position Start: ASAP

Employment Type: 5 months (renewable)

Position End: 31 December 2025

CDN (Consortium of Dutch NGO's) has a MoU signed with Ministry of Agriculture, Livestock and Irrigation in Myanmar and is part of ZOA, an international NGO with its head office based in The Netherlands. ZOA provides **RELIEF** to people affected by conflict or natural disasters. ZOA contributes to a new perspective of **HOPE** in which people work together for a promising future in dignity and mutual trust. Together with the affected communities, ZOA works on the **RECOVERY** of their livelihoods.

Purpose of the position

The *WASH Officer* support the Team Leader to implement the WASH Emergency Assistance Project to IDPs in Sittwe, Rakhine State, enabling the delivery of efficient, cost-effective and high-quality project activities that achieve the outcome of the project in compliance with project specifications, quality standards and timeframes.

Your main tasks and responsibilities

- In close collaboration with the Team Leader, plan, organize and carry out weekly/monthly hygiene promotion and WASH items distribution activities within project area of interventions in line with agreed work plans, strategies and methodologies.
- Keep the Team Leader informed on the progress and constraints of the project activities through the project weekly meetings.
- Support and closely work with project engineers to integrate and implement with engineering related activities.
- Conduct water quality testing, including analysis and interpretation of test results and records.
- Manage distributions of WASH inputs to beneficiaries and necessary reports.
- Mobilize target communities and population to participate in WASH behavior change awareness and hygiene promotion activities as appropriate.
- Provide technical supports and capacity building to the community/site based hygiene volunteers/site committees to conduct the hygiene promotion sessions in the target area. This to sensitize communities on good hygiene practices with key messages focusing on handwashing, safe disposal of solid wastes and excreta, latrine cleaning, diarrheal diseases prevention, etc.
- Ensure the communication with communities for the implementation of WASH activities, participate in the preparation of community mobilization and behavior change strategies.
- Participate in the data collection and survey to look for unmet needs and identify any other needed WASH surveys contents and as well for project monitoring, reporting, proposals and PDM so far.
- Analyze and report on the evolving humanitarian needs and provide clear recommendations for interventions.
- Develop appropriate targeting criteria and mechanisms to ensure the needs of identified vulnerable groups are met.
- Support and monitor the local partner organization regarding hygiene education.
- Contribute to weekly and monthly reports and other ad hoc reports to meet donor and internal requirements.

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- Maintain an accurate reporting and data management of activities (including an updated attendance sheets for Hygiene Promotion sessions and distribution sheets).
- Support the design of monitoring tools for MEAL of WASH activities.
- Participate in the development of monitoring tools for the hygiene promotion activities.
- Participate in the development of information, education and communication (IEC) materials relevant to the context; with appreciation of cultural norms and beliefs.
- Any other task relevant to the position as requested by the Project Manager and Team Leader.

Other

- Support field visits of donors, consultants, CDN/ZOA international and national staff.
- Representation in sector for and meetings as required.
- Support other project teams if required.

Required Experience and Skills

- Bachelor's degree in community health or relevant field/proven experience or WASH related studies and courses.
- At least 3-5 years' previous experience in implementing hygiene promotion and distribution.
- Previous experience in a similar position in an (I)NGO.
- Knowledge of SPHERE minimum standard, humanitarian principles and protection mainstreaming in WASH intervention.
- Experience conducting behavior change trainings, monitoring WASH activities and conducting water quality tests & necessary reports and follow up action with recommendations.
- Experience collecting and entering data.
- Strong IT skills, including MS Office-Word and Excel.
- Rakhine, Burmese and English language.
- Experience working in Rakhine context is preferable.

The posts will be based in Rakhine with frequent travel to IDP sites and host villages in project Township.

Please send CV and cover letter in English, and two references by email to recruitment.cdn@zoa.ngo (please include the reference **WASH Officer** in the subject line) or submit a comprehensive application to **ZOA Sittwe office: No.61, Phoe Thar Ywar Ward, Thetta Htar Na Street, Pyi Taw Thar Quarter, Sittwe.**

The closing date for applications is **16 June 2025**. Only short-listed candidates will be contacted. Interviews will be held on a rolling basis.