



## Asian Harm Reduction Network (AHRN)

---

### JOB VACANCY AHRN/YGN/24/021

**Date: 3 May 2024**

**Position : Nurse (1) Post**

**Location : Seng Taung, Kachin State**

The Asian Harm Reduction Network (AHRN)-Myanmar is an International Non-Governmental organization, which is implementing a harm reduction programme to reduce HIV transmission among people injecting drugs, their (sexual) partners and the communities they live in by providing support to implementation of harm reduction interventions and to create an enabling and supporting environment through advocacy, capacity building, training and service provision.

AHRN-Myanmar is looking for highly motivated and reliable individuals who are keen to be part of an active team/organization that delivers wide range of services to improve the health of vulnerable person to fill in the position of “Nurse” for its ongoing Harm Reduction activities in Myanmar.

- The position is full-time, based in **Seng Taung, Kachin State** with a probation period of three months.
- Starting date of the contract: **As soon as possible**

#### **Personal and Professional Requirements**

- Diploma in Nursing or Nursing Degree;
- 1-2 years working experience in related field;
- Fluent in Myanmar and local language, both written and spoken;
- Excellent communication and networking (interpersonal) skills;
- Willingness to work with drug users and their families;
- Some understanding of drug and HIV situation in Myanmar/Kachin area;
- Keen interest in contributing to HIV/AIDS responses in Myanmar;
- Computer skill in office applications;

#### **Main Responsibilities**

##### **Nursing Support Tasks**

- To develop a nursing care plan and implement it as a nurse to address health issues among People Who Use/Inject Drugs at designated project areas;

- To assist the Medical Coordinator and the Nurse In Charge in organising specific trainings for various target groups;
- To provide nursing care, dispense medicines and instruct proper information to the clients;
- To administer injections, infusion and follow universal precautions;
- To perform rapid tests such as malaria, blood sugar, UCG etc.;
- To provide family planning services and SRHR services;
- To perform HIV testing and HBV testing according to the guidelines where no lab facility is existing;
- To perform proper cleaning, sterilization and autoclaving of all instruments, as related to the overall hygiene of the medical facilities;
- Assist in dispensing ARV drugs and in the prevention and management of Opportunistic Infections (OIs) in People Living with HIV (PLHIV) whenever necessary;
- Maintain confidentiality of ART clients and keep their files safely;
- To assist the medical coordinator and the Nurse In Charge in various associated tasks such as providing relevant periodical data (i.e. monthly quarterly and yearly), periodical reports on AHRN medical interventions etc.;
- To collect sputum samples as necessary or indicated and provide proper instruction of sputum collection;
- To take (blood) samples of patients as indicated by the doctor and as needed;

### **Record keeping and Medical Supplies**

- To record the daily consumption of medical stock and check all the received items and proper documentation;
- To inform Nurse In Charge and Medical Coordinator for nearly expiry or overstock or shortage or stock out medicines or any other related issues;
- To assist Nurse In Charge and Medical Coordinator in monthly/quarterly requisitions for all medical items together with Medical Coordinator;
- To assist Nurse In Charge and Medical Coordinator in monthly/quarterly medical stock reports;
- To conduct the physical stock count of medical items periodically;
- To keep the medical store is adhered to the storage guidelines;
- To keep the cold chain items such as blood samples, vaccines, test kits according to their storage temperature and to store TB drugs, ARV drugs and others according to their special storage conditions;

### **Additional Tasks**

- Provide relief for other Nurses from Hpakant Township in their long absent;
- Travel to other designated filed site as needed;

**Application deadline: 17 May 2024**

Applications should address all Selection Criteria, and should include a cover letter along with a copy of current Curriculum Vitae listing two referees and their complete contact

details (i.e., name, position title, organization, phone, fax, email, and mailing address details). Attention to **Human Resources Team, Asian Harm Reduction Network (AHRN-Myanmar)** and send the applications to:

**AHRN Yangon Office** : No.135 (G), MawyaWaddy Street, 8 Mile, Pyay Road, Mayangone Township, Yangon.

**AHRN Seng Taung Office** : No.4/351, Pharpyin Street, Seng Taung, Hpakant Township, Kachin State.

Or e-mail to [jobs@ahrnmyanmar.org](mailto:jobs@ahrnmyanmar.org), online applications should be clearly mentioning the job title and location in the subject line.

Additional information: -

- Only short-listed candidates will be contacted for a personal interview.
- Please do not send original documents as it will not be returned.

**AHRN has a zero-tolerance policy on any kind of sexual exploitation, abuse and harassment. AHRN expects full commitment of its employees with AHRN Code of Conduct including PSEA policy.**