



SIDAW Social Development Association
Vacancy Announcement
(VA-SIDAW-HR 037/25)

Job Title	Medical Team Leader
Number of Post	1 Post (Female)
Department/Project	Health Department
Duty Station	Rakhine State
Grade	F2
Report to	Senior Medical Project Officer
Application Deadline	Friday, 18 July 2025 (5:00 pm)
Start Date	As soon as possible
Duration	1 years

SIDAW (Social Development Association) is a youth-led civil society organization which was organized and founded on 12th May 2019, with the aim to empower young people in Rakhine State for social change. SIDAW works with the most vulnerable communities affected by social and economic challenges, youth, and women from the marginalized communities and of course the minority people within the state. Our vision is a peaceful and prosperous Rakhine State where all communities are empowered to thrive. Our mission is to promote sustainable livelihoods, health, well-being, and peaceful coexistence among communities in Rakhine State through community-led development initiatives. SIDAW is focused on health, peacebuilding, livelihood, and youth capacity building. SIDAW is actively implementing programs in central and northern areas of Rakhine State.

Position Summary

Under the Global Affairs Canada Funding, SIDAW will collaborate as an implementing partner with other humanitarian actors to provide Sexual and Reproductive Health (SRH) services in Rakhine. The project is designed to address crucial health needs in the region, focusing on Rakhine, Rohingya, and other ethnic communities residing in both villages and camps within the townships under the project titling “**Prevention of Sexual and Gender-based Violence in Myanmar**”. The project aim is to offer comprehensive sexual and reproductive services employing a fixed and mobile team approach at Women and Girls Wellness Centers (WGWC) and targeted locations in Rakhine.

Key Responsibilities

Implementation of clinical care in WPE/SRH integrated center

- Prepare daily duty roster and monthly workplan of WPE/SRH integrated center and submit to Senior Medical Project Officer, and WPE Field Project Manager.
- Establishes sexual and reproductive health care of girls and women in the center according to MOHS and SIDAW protocols.

- Conduct family planning counselling sessions using GATHER counselling approach and assist the clients in order to decide and choose suitable/ appropriate methods of contraception.
- Provide FP services including both short-term and long-term reversible contraception.
- Provide clinical care of Sexual Assault Survivors according to MOHS guidelines and standard CCSAS guidelines.
- Involve in prevention and treatment of STI for women and girls visited to the center.
- Provide MHPSS counselling and c-IYCF counselling as needed.
- Build strong coordination and collaboration between SRH center and Rathedaung Clinic Sites for referral of the PHC patients.
- Ensure people from the camps can access SRH services especially for PWDs and pregnant women by providing through outreach activities to the camps.
- Coordinate and collaborate with BHS of MOHS for SRH activities as needed.
- Develop proper health care waste management system in SRH center as needed Assist on the process of donor and organizational auditing process.

Capacity Building of SRH Medical Doctors, SRH Nurse, Health Promoters, and Community Mobilizers

- Supervise team members-SRH Nurses in their day-to-day activities and provide feedback to ensure quality work.
- Supervise SRH Nurses in drug and commodities management.
- Supervise SRH Nurses to ensure good IPC practices and proper waste management in SRH center.
- Under the guidance of Senior Medical Project Officer Coordinate and collaborate with technical staff from other humanitarian actors for quality assurance, technical oversight and capacity development of the team members.
- Support and provide on-the-job training to SRH team members as needed.

Monitoring and Evaluation

- Organize data entry and analysis of monthly SRH activities and achievements.
- Assist Senior Medical Project officer to prepare Health Indicators Report, Monthly Data Reports, etc.

Reporting

- Provide regular, on time and quality monthly narrative report to Senior Medical Project Officer
- Assist Senior Medical Project Officer on preparation of donor report as needed.
- Cooperate with Senior Finance Officer and Admin & Logistics Officer for financial and logistical purposes.
- Provide regular and on time monthly reports of SRH activities to township medical officer of MOHS as needed.

Other

- Coordinate with program support teams to implement project activities in time.
- Provide procurement documents in advance as needed.
- In collaboration with other members of the health project team, participate in the design and implementation of formative assessments and baseline studies in order to identify health priorities and practices among the IDP and community.
- Remain flexible to perform other duties as required or requested.

Skills and Requirements

- Registered **female** medical doctor (M.B., B.S.) with minimum 2 years' experiences on reproductive care settings and clinic management. (or) B.N.Sc, Bachelor of Community Health.
- Favorable to person with experience on medical response to disaster and conflict affected area.
- Sensitivity leadership skill and team management skill.
- Strong mentorship in capacity building of team members and local partner staff.
- Adaptable, flexible, and mature in judgment.
- Good assessment, analytical, planning and reporting skills.
- Have ability and motivation to travel and work long continuous days in remote IDP camps/ remote villages in Rathedaung Townships, Rakhine States.
- Good English language skill (both oral and written).
- Good practice on Office 365 package.
- Understanding medical ethics, patient education and humanitarian principles

Application Instructions

Candidates should submit their application including Curriculum Vitae/Resume and a one-page Cover Letter explaining your interest in the position and why you are eligible. Applicants must also provide contact information of TWO professional references. The deadline for submitting application and related documents (Microsoft Word or PDF Version) is by **Friday, 18 July 2025 (5:00 pm)** to recruitment@sidaw.org.

Applications will only be accepted online and ensure to mention the applied position title "**Medical Team Leader_VA-SIDAW-HR 037/25**" in the Email subject. Application received after the closing date and time will not be considered. Only short-listed candidates will be contacted for interview. Telephone queries will not be answered.

SIDAW's Value

- SIDAW has a zero tolerance to Sexual Exploitation and Abuse of beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility, and all staff are required to adhere to the Code of Conduct that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.
- SIDAW is an equal opportunities employer. We welcome applicants from all qualified candidates regardless of race, ethnic, origin, religion, age, gender, sexual orientation or disability.
- To improve the gender balance within the organization, qualified female candidates are strongly encouraged to apply for.