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Médecins Sans Frontières (MSF / Doctors without Borders) is an international medical humanitarian not-for-profit organization. MSF provides assistance free of charge to populations in distress, to victims of natural or man-made disasters and to victims of armed conflict. MSF has been working in Myanmar since 1992 and is currently providing healthcare in Kachin, Rakhine and Shan states, as well as Yangon and Thanintharyi regions.

Vacancy Announcement No. YC 24050201

Job title:	Field Communications Officer
Job location:	Yangon Coordination Office
Accountable to:	Field Communications Manager
Base Salary:	1,340,000 MMK
No of Position:	1
Duration:	Initially 1 year with possible extension

MAIN PURPOSE OF THE POSITION:

Contributing to the implementation of operational communication strategy in the mission according to MSF standards. Aiming at building MSF visibility, acceptance and leverage inside the country. Focusing on written content and story development, local media monitoring and management and content diffusion.

ACCOUNTABILITIES:

- The FCO will perform text editing, written and oral translation MM / ENG and ENG / MM.
- The FCO will be responsible for managing the two Myanmar social media channels Facebook and Twitter. They will work with the FCM to plan upcoming content, share it on our channels and monitor the performance of content, providing evaluative reports when necessary
- The FCO will monitor and log relevant media and social media content and produce reports on specific topics when relevant
- The FCO will visit MSF field locations in Yangon, Kachin, Shan, Sagaing, Rakhine and Tanintharyi to meet with MSF staff and patients and collect content, including testimonies, interviews and audiovisual content.
- The FCO will research and develop story ideas focusing on MSF's projects and patients, working with the communications team to find creative ways to communicate these online and in traditional media in line with mission's communications strategy and objectives.
- In the event of sustained remote working, the FCO will find innovative ways to develop content ideas without being able to visit project sites.
- Perform any other relevant tasks assigned by their supervisors as necessary. Flexibility to work afterhours as needed in the field of his/her responsibility.

REQUIREMENTS:

Education	Essential: degree in Journalism, Communications or related university degree.
Experience	<ul style="list-style-type: none">• Essential: previous working experience of at least two years in communications, journalism or public relations in the country.• Essential: demonstrable experience in story and content development for digital platforms.• Essential: demonstrable experience in media management, outreach and media monitoring and analysis in the country• Desirable: previous experience with international humanitarian organisation.
Languages	Essential: Proficiency in English and excellent command of Burmese. Desirable: other Myanmar languages.
Knowledge	Essential: <ul style="list-style-type: none">• Excellent writing skills• Excellent interpersonal skills.

You are offered the opportunity to work with the world's largest medical humanitarian organization and work with very experienced colleagues in a highly professional working environment. Please learn more about MSF and our charter on our website: www.msf.org

- Excellent translation skills
 - Thorough knowledge of media landscape in Myanmar.
 - Good understanding of social media, including Facebook and Twitter.
 - Good networking and media relations skills
 - Essential computer literacy (word, excel and internet)
 - Ability to show initiative and come up with communications ideas.
 - Team-working skills.
 - Enthusiastic.
 - Good photography and video skills.
- Desirable:
- Video and photo editing skills.
 - Ability to use Adobe Creative Cloud Suite

What we offer is:

- Basic Salary of **1,340,000 MMK** (40 hours per week), with regular salary benchmarking updates;
- 13 months bonus;
- Loyalty increment;
- All gazetted public holidays as paid off-days,
- 16 paid leaves days (including 6 casual leaves) on an annual basis;
- Excellent health care package for staff, spouse and children;
- Extensive local, international and online training opportunities;
- Extra Allowances (if applicable); Per Diem and travel allowance etc;

HOW TO APPLY:

Please send your **application letter** in English detailing how you understand this role and how you consider fulfilling the requirements for this position (reference to the profile described above must be made), **CV** and **passport-sized photo, copies of education qualifications** and **references** to:

Attention:

HR Coordinator

MSF-Holland (Yangon Coordination Office)
No. (70/B), Parami Road, Parami Ward,
Yankin Township, Yangon.

Email: myanmar-jobs@oca.msf.org

Not later than, **Sunday, 12th May 2024.**

- Please clearly mention the announcement number “**YC24050201**” and job title “**Field Communications Officer**” in the Subject line.
- If you apply online, please send email applications in Microsoft word or PDF format.
- Applications that do not meet **these criteria or are incomplete** will be disregarded and only the shortlisted candidates will be contacted.
- MSF is committed to achieving workforce diversity in terms of gender, nationality and culture.

MSF employees on a full-time contract are not permitted to work for any other employer than MSF. All candidates who are applying for a full-time job committed themselves that after being hired by MSF, MSF will be the only employer.