

PSEA Network Meeting, Kayin

Objective of Network

Prevention of Sexual Exploitation and Abuse network Kayin has following objectives.

- To be more efficient and effective on PSEA Kayin network activities
- To be working together among organization to strengthen PSEA in our programme activities.
- To share right information and apply except particular points.

Venue: Zoom Meeting.

Date : 14th September, 2021

Total participants : 9

Sr	Agenda	Discussions	Action Point
1	<ul style="list-style-type: none"> • Introduction of participants 	<ul style="list-style-type: none"> • PSEA network, Kayin meeting started with introduction of participants. 	
2	<ul style="list-style-type: none"> • Introduction of Coordination meeting 	<ul style="list-style-type: none"> • Malteser International shared the meeting background of PSEA network. 	
3	<ul style="list-style-type: none"> • Review on previous minutes of meeting 	<ul style="list-style-type: none"> • Malteser International lead the review and approval of the previous meeting minutes with other members 	
4	<ul style="list-style-type: none"> • Reviewing functioning of the Kayin PSEA Inter-Agency Network-sharing by participating organizations. • Review of updated Kayin State PSEA Network TOR 	<ul style="list-style-type: none"> • A few organizations attended the meeting and cannot discuss as planned. <p>Discussion the review of TOR</p> <ul style="list-style-type: none"> • To review the No. (5) Membership in TOR, and members agreed to mention that PSEA Network is open to all members from humanitarian sectors, development sectors as well as all civil society from Kayin State to involve in the advocacy of the network. • To clarify and finish to roll out the referral pathway; mapping on how to refer case within organization or transfer case to other organization. If we can get the contact of focal persons of supporting organization, it will be helpful for network member to refer. 	<ul style="list-style-type: none"> • Need to discuss other network members to confirm and update again. • Follow up each member organization's PSEA focal persons and contact details • To discuss with other member organization and to clarify it.

	<ul style="list-style-type: none"> • Review of the roles and responsibilities of Lead/CO-Lead/Members 	<ul style="list-style-type: none"> • NRC intend the PSEA network to mainly establish the reporting of PSEA case and giving referral to respective supporting organization. • NRC share his template that recorded for projects and activities of Organization in Kayin State. • Reporting framework for Allegations of Sexual Exploitation and Abuse of PSEA Network Myanmar was shared to refer/use it for our PSEA Kayin after getting approval from PSEA Consultant (National). • We need to establish database for PSEA referral pathway include organizations activities and PSEA focal Person in Network organization with contact email and phone. • Attendee agree the current roles and responsibilities developed by MI. • Network members will mainly take for reporting and case from communities to respective supporting organization. • One of the organization shared roles and responsibilities of its organization’s PSEA focal person such as prevention, response/referral to relevant agencies, coordination, and presented its agency’ Internal Reporting Mechanism as well as the reporting procedure. 	<ul style="list-style-type: none"> • A participant suggested that the shared template of focal person lists can be used as Kayin PSEA 4W if it will be included some activities inputs from members. • Need to confirm with other network members. • Hope, current MI is trying to take record this and hope to involve all to update all members and new members. Need to establish template for PSEA referral pathway. Need to discuss with other network members.
5	<ul style="list-style-type: none"> • Update PSEA Agency Mapping in Kayin State 	<ul style="list-style-type: none"> • We cannot update the PSEA Agency Mapping due to the very few members attended. 	<ul style="list-style-type: none"> • Will update again on next meeting

<p>6</p>	<ul style="list-style-type: none"> • Sharing session of CP referral pathway by UNICEF • Sharing session of GBV referral pathway by UNFPA • Sharing session of Protection Risk Matrix 	<ul style="list-style-type: none"> • A participant shared the referral pathway of Child Protection. Step (1) – Intake Step (2) – Assessment Step (3)- Case Planning Step (4)-Implement the case plan Step (5) Follow up and review • A participant shared the referral pathway of GBV referral pathway. Sector (1)-Health Care Sector (2) Safety and Security Sector (3) Psychosocial Support Sector (4) Legal • Share the organizations which is supporting for GBV case within Kayin State; Hpa-an, Hlaing Bwe, Kawkayeik, Kyar Inn Seik Kyi, Myawaddy, Hpapun, Thandaunggyi. • Protection Risk Matrix for a delivery of Humanitarian Assistance was presented, and member provided inputs in the session of risk mitigation measures of IDPs being subjected to Sexual Exploitation and Abuse. In addition, the organization developed PSEA Hotline number. Community Based Complaints Mechanism is developed for internal use only. 	<ul style="list-style-type: none"> • Will share the power-point presentation to attendee. • Will share the power-point presentation and update referral pathway to participant attendee for member use only. If other want to it or network member before sharing to other, we need to request approval form UNFPA.
<p>7</p>	<ul style="list-style-type: none"> • Sharing of existing IEC materials related to PSEA developed by Network organizations. 	<ul style="list-style-type: none"> • NRC will get IEC developed from UNFPA • UNICEF will also got the Poster and Sticker from UNFPA and will share the network members. • Malteser International shared the IEC developed by MI and ready to share the soft/hard file to Network member by requesting email. 	
<p>8</p>	<p>AOB</p>	<ul style="list-style-type: none"> • Regular Network meeting will organize from Malteser International, Kayin Office in second week of December 2021. • To invite PSEA Consultant (National Level) and UN Women in next PSEA network meeting. • To conduct ad-hoc meeting with network member before regular meeting to confirm 	<ul style="list-style-type: none"> • Lead Organization will send the invitation letter to members. • Co-lead will assist on invitation.

		the TOR, Roles & Responsibilities and referral pathway.	
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Additional Information

- PSEA referral pathway need to roll out. Thus why all member are requested to participate, inputs and give feedback and suggestion.
- Need all member to provide information into referral database template. Should include below table information to identify which resources are available to refer and to provide best and safe assistance. Collect the information completed, all member has a rights to access this information and apply in project activities with suitable way and smoothly to proceed case management.

Township	To identify project area
Site/Camp	To identify beneficiary categories
Type of Service	To identify which project provide which service and delivery (eg; cash, shelter)
Agency	To identify local, international, UN
Target Community	IDP, refugee, people in project area
Eligibility	
Description	
Focal Person 1	Communicate
Contact Email	Communicate
Contact Tel	Communicate for reporting
Focal Person 2	In case of 1 st contact is not available
Contact Email 2	
Contact Tel 2	
Last Updated	To identify the project or activities are ongoing or end