

Monthly Kayin PSEA Network Meeting Minutes

Meeting Subject	10 th Monthly Kayin PSEA Network Meeting		
Time & Location	20 May 2022, 10:00 am Myanmar time – Microsoft teams		
Chaired by:			
Participants	21 attendees		
Minutes prepared by			
Agenda	<u>Times/Hrs</u>	<u>Topic</u>	<u>Facilitation</u>
	10:00 - 10:10 AM	Review the action points of previous meeting	MI
	10:10 - 10:20 AM	Follow up the KYN-PSEA Agency Mapping	MI
	10:20 - 10:50 AM	Review and refresh the Network TOR	NRC MI
	10:50 - 11:10 AM	Information sharing session -National PSEA network meeting -PSEA basic knowledge sharing session for CBOs, CSOs among member organizations -Other PSEA information	NRC/ MI Members
	11:10 - 11:20 AM	Sharing update PSEA activities within members	Members
	11:20 - 11:30 AM	AOB -Next meeting	MI

Agenda Point	Discussion	Action Points
Introduction of new members and review the action points of previous meeting	<p>The facilitator of the meeting introduced the new members from MI and UNHCR.</p> <p><u>Previous action points</u></p> <ul style="list-style-type: none"> MI circulated the preview meeting notes for review and already received feedback from member. Once it's finalized, MI will share those notes with members. 	To share the finalized meeting notes with members

	<ul style="list-style-type: none"> • Agency mapping is still on pending and MI circulated the reminder email to the members. Translated agency mapping has shared as well. MI encouraged the members to join in agency mapping. • MI shared the list of IEC materials they have to the members. Members were encouraged to request the amount they need. • Feedback session for IEC materials has to put on pending since there has been no request for IEC materials from organizations at this moment. A member requested to share the PSEA video clip. MI indicated that the video is still in the stage of draft and needs further update and edit. 	
<p>Follow up with the KYN-PSEA Agency Mapping</p>	<p>MI requested the members to join in agency mapping since there's still 6 organizations included in the mapping. Agency mapping will help identify the coverage of PSEA in the regions.</p> <p>UNICEF highlighted the fact that they are responsible for coordination/partnership/technical/funding and not necessarily have direct implementation on ground which makes it impossible to fill in agency mapping.</p> <p>Members were requested to share concerns/opinions as well.</p>	
<p>Review and refresh the Network TOR</p>	<p>Both Myanmar and English versions of the network ToR has been finalized, circulated with members and uploaded on MIMU as well. According to the preparation meeting, members indicated that there is still a need to review the progress of this network is aligned with ToR and update as necessary.</p> <p>For member's responsibilities,</p> <ul style="list-style-type: none"> • To attend the meetings regularly and share their opinions. • To share the accurate information regarding PSEA • All the PSEA members have different tasks such as policy-making, technical, coordination, direct implementation, etc. However, all members are requested to actively take part in strengthening the network. • In network meetings, members should actively follow and implement the action points and results from the meetings. • For members to observe the information, reporting mechanism and referral ways constantly. 	

	<ul style="list-style-type: none"> • To actively take part in spreading awareness. • As a member organization, there must be a focal point for PSEA and safeguarding. • To maintain the confidentiality <p>MI highlighted that this network was formed to implement the PSEA missions effectively and efficiently. It is important that this network supports the coordination/ sharing information/ activities within member organizations.</p> <p>MI asked if the members prefer the email invitation or phone invitation. Members agreed on email invitation.</p> <p><u>Suggestions from members</u></p> <ul style="list-style-type: none"> - To share the key messages with members using examples from other cases to strengthen the awareness within member organizations. - To have separate experience sharing session during the meeting where members discuss on challenges and experiences from previous actions. 	
Information sharing session	<p>NRC attended the National PSEA meeting and shared the information as below:</p> <ul style="list-style-type: none"> - The activities of each region/ network. - PSEA mobile learning application which is currently being developed. <p>MI updated on PSEA basic knowledge sharing session for CBOs, CSOs among member organizations. Members are encouraged to request for awareness session if necessary.</p>	<p>For MI to share about the PSEA mobile application “Sar Nar Bar”</p> <p>For MI to check the budget to reimburse the internet cost for CBOs and CSOs who join the PSEA awareness session.</p>
Sharing update PSEA activities within members	<ul style="list-style-type: none"> - UNICEF updated that PSEA focal point has been sharing pamphlets with PSEA information for those who request. - Sayar Edward shared that they have upcoming plans for PSEA after getting the video as they requested. 	To follow up with Sayar Edward for awareness session

	<ul style="list-style-type: none"> - MI updated that they are holding trainings in the targeted villages in harder to reach areas. After the training, village leaders and CSOs members are requested to do outreach projects. In the upcoming activities, there will be risk assessment plans as well. - Sayarma Saung updated that they provided a 2-day training for staffs working in Myawaddy and they have a plan to provide a training to caregivers at community children centre in June. - NRC will provide a training to new employees this month. - One of UN agencies provided a PSEA awareness orientation to new staffs this month. Also, they are currently printing the IEC materials and will distribute to the beneficiaries in targeted areas. In next month, they will provide a PSEA awareness orientation to all the staffs working across Southeast. 	
AOB	<p>Next meeting – 17 June, 2022 (10:00 am- 11:30 am)</p> <p>Next meeting will be done in person. The members who are not able to attend will join with a video call.</p>	