

11 <sup>th</sup> Monthly Kayin PSEA Network Meeting			
<b>Time &amp; Location</b>	17 <sup>th</sup> June 2022, 10:00 am Myanmar time – In person & Zoom		
<b>Chaired by:</b>			
<b>Participants</b>	19 attendees		
<b>Minutes prepared by</b>			
<b>Agenda</b>	<b>Times/Hrs</b>	<b>Topic</b>	<b>Facilitation</b>
	10:00 - 10:15 AM	-Register and Introduction	MI
	10:15 - 10:20 AM	-Review the action points of previous meeting	MI
	10:20 - 11:20 AM	-Kayin PSEA Network's Workplan	NRC
	11:20 - 11:50 AM	-Information sharing session (General) -PSEA knowledge sharing session for CBOs, and CSOs by PSEA Coordinator within June -Sharing PSEA Animation Video (Myanmar) to members among member organizations -Discussion to take Facilitator role alternatively by members	MI & NRC
	11:50 - 12:00 AM	- Sharing update PSEA activities within members	Members
	12:00 AM	-AOB & Closing -Next meeting	MI

Agenda Point	Discussion	Action Points
Register and Introduction	The members who attend the F2F meeting register their attendance. All members introduce each other: their name, main duties, organization and projects of each organization.	

Review the action points of previous meeting minutes	<p><u>Previous action points</u></p> <ul style="list-style-type: none"> <li>• MI finalized the meeting notes and uploaded into <a href="#">Sub-National PSEA Networks - Kayin   MIMU (themimu.info)</a> .</li> <li>• MI shared the PSEA Mobile Application (Sar Nar Bar) to all participants. And then, MI have got the Answer of “Sar Nar Par” from Action Aid and can share all members if they want.</li> <li>• MI still checking the budget to provide the internet expense for CBOs and CSOs who will join the PSEA Training.</li> <li>• To follow up with Sayar Edward to conduct PSEA training for KMSS's volunteers is still pending because Sayar Seng Aung Sein Myint (PSEA National Coordinator) is planning to conduct the PSEA training for CBOs/CSOs within Kayin State.</li> </ul>	<p>-To share the answer powerpoint of “Sar Nar Par” application to all members.</p> <p>-To follow up the budget approval to provide internet cost for training participants</p>
<b>Kayin PSEA Network’s Workplan</b>	<p><b>NRC</b> lead to discuss for Kayin PSEA Network’ workplan, but 4 organizations are attended the F2 F meeting, can’t produce the Work plan yet. But all participants are requested for suggestions for Workplan.</p> <p>-<b>UNICEF</b> suggest to produce the standardized components and documents for PSEA training for Kayin PSEA Network. After defining it, we, all network member can use by conducting training whenever they go to their respective project areas all year.</p> <p>- <b>One Member</b> suggested that KYN PSEA Network is sub-national and there is a national PSEA network. They have already produced the Strategic Plan (National), so we can make the appropriate plan that fix our local by referring it. We can request it from PSEA Network (National level). This member showed the plan (2019-2020) to all participants. We can request the update (2021-2022) from National level. It would be helpful for us to produce Action Plan.</p>	<p>-To produce PSEA training package with standardized materials and components to use within Kayin Network.</p> <p>-To collect PSEA material that currently used in member organizations</p>

	<p>-<b>WIG</b> shared few organizations from Mon state came and give the PSEA training at some organization in Kayin State. But they don't know about Kayin PSEA Network. So, there is a gap related with PSEA between Mon and Kayin state.</p> <p>-<b>NRC</b> told that we firstly intended to establish the Kayin PSEA Network first, we will try to strengthen our network to be covered South-East region according to our TOR. If we can connect with organization from Mon and implement activities is more effective. Thanks so much for your advice and it is very helpful.</p> <p>According to the suggestion of UNICEF, we should try the PSEA component to be included in National Strategic Planning. So, we need to make some connection for advocacy portion, and members' participation and supporting are needed to accomplish it. We got the idea that some organizations produce the PSEA awareness raising /training for their staffs. So, they have already had some PSEA IEC materials, and we will try to gather those materials. Because some can provide and some can't. After gathering them, we need to produce standardized package for PSEA awareness awareness/training in line with our local community by agreement with the network members.</p> <p>-<b>MI</b> told that PSEA Strategic plan (National Level) is helpful. Suggested members to make a session for Action Plan.</p> <p>-<b>SCI</b> suggested to produce Action Plan, firstly we should think/discuss</p> <ul style="list-style-type: none"> <li>- What we do (Awareness raising/ Poster/ Campaign/Workshop)</li> <li>- To standardize the usage of terminology within member organizations, and way to approach the community</li> <li>- If PSEA case happen in community, to know how to report the case confidentially</li> <li>- To define hot line and reporting mechanism to solve the case with full responsibility</li> </ul> <p>An organization discussed to call ad hoc meeting to produce Kayin PSEA strategic plan.</p> <p>-<b>UNICEF</b> confirmed with Sayar Seng Aung for Strategic Plan (2021-2022), he has draft and if possible UNICEF will share to Facilitator and CO-Facilitator. Facilitator, CO-Facilitator and</p>	<p>-To define date for Discussion of Work plan after reviewing the National strategic plan (2021-2022).</p>
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	<p>some volunteer organization separately make pre-discussion to produce the draft work plan by referring the National strategic plan. Facilitator and CO-Facilitator shared the draft work plan in next meeting and request comments, suggestions, and agreements from members.</p> <p>-<b>NRC</b> told that Facilitator and CO-Facilitator will try to produce draft work plan before strategic plan (2021-2022) meeting. To continues the work plan of Kayin PSEA Network, have concern about the budget to do work plan and activities. If we have no budget, it will be challenge in future. If any organization can support it, it will be great for us.</p> <p>-<b>MI</b> suggested to invite the volunteer organizations to participate in discussion of work plan together with Facilitator and CO-Facilitator. If the proposed date is available, UNHCR, LWF, SCI can join. An organization suggest to invite UNICEF, UNWOMEN and UNFPA.</p>	
Information sharing session	<p>- <b>PSEA knowledge sharing session for CBOs, and CSOs by PSEA Coordinator within June</b> MI shared that PSEA training especially for CBOs/CSOs facilitated by Sayar Seng Aung Sein Myint will conduct within June 2022. MI is discussion for budget to conduct in person training.</p> <ul style="list-style-type: none"> <li>- SCI willing to join online/offline. SCI willing to learn about “What is PSEA, how to handle PSEA case management.</li> <li>- WIG want to get not only Basic but also other related topic with PSEA.</li> <li>- HI’s partner organization want to join the training for 2 persons, prefer to join online training because partner organization is in Kawkayeik.</li> <li>- UNHCR also want to join 1 person from staff and 1 from partner organization. More prefer to join online training.</li> <li>- (9) Volunteers form KMSS want to join the training if possible.</li> <li>- CPI is conducting the PSEA training to Partner organization. So will not attend the training.</li> </ul> <p>An organization willing to know the risk assessment update. Facilitator and CO-Facilitator also haven’t get the update information and will share as soon as they receive.</p> <p><b>-Sharing PSEA Animation Video (Myanmar) to members among member organizations</b></p>	-To share the update information of PSEA training to members

	<p>MI shared PSEA Animation Video (Myanmar Language) is ready to share the members who want to get it . PSEA Animation Video (Poe and Sagaw Language) are on process.</p> <p><b>-Discussion to take Facilitator role alternatively by members</b>  MI and NRC shared that the initial agreement of Kayin PSEA Network, Facilitator and CO-Facilitator role will be changed every 6 months. Now meeting is 11<sup>th</sup> time. Invite other organization to take Facilitator and CO-Facilitator and invited the members to discuss it. If the experienced organization can lead the network, it would be changed something to improve.</p> <p>-UNICEF and UNHCR encouraged current Facilitator and CO-Facilitator to take continuous the roles until end of year 2022.</p> <p>- MI request the organizations to send the topic that should discuss in Monthly meeting to be more effective and request comments and suggestion from members.</p> <p>-UNICEF suggest the Work Plan will be agenda for coming meeting and Risk Assessment will be a topic in next agenda. To take a main focus in discussion.</p> <p>-Current Facilitator and CO-Facilitator will lead the network until end of 2022 continuously. After that they will hand over their roles to other organizations and need to consider which organizations will take Facilitator and CO-Facilitator roles. Expect more participation from members.</p>	<p>-To take MI and NRC as Facilitator and CO-Facilitator role until end of 2022</p>
<p>Sharing update PSEA activities within members</p>	<ul style="list-style-type: none"> <li>- <b>MI</b> updated that they have COC included PSEA and internal network meeting bi-monthly. As per project activities, conduct training for VSSG members, PSEA Refresher Training, Outreach Campaign and have plan to make activities related with PSEA Risk Assessment.</li> <li>- <b>WIG</b> updated they have awareness session within June.</li> <li>- <b>NRC</b> shared they conducted the protection training included PSEA in community and will conduct another training in next month. When NRC conduct whatever training in community, PSEA is included as a component of the trainings because it is important and should know how to report the PSEA case in community. NRC has hotline for the complaints. And then conduct hot line awareness raising session in community.</li> </ul>	

	<ul style="list-style-type: none"> <li>- <b>SCI</b> has responsible person for safeguarding. Conduct awareness session for PSEA and reporting. Encourage the way that can be reported for PSEA case confidentially. And then, provide to get the knowledge about CP, PSEA and Child Safeguarding. Control the internal discipline and troubleshoot the complaints.</li> <li>- <b>TDH</b> have plan to conduct PSEA two days training for Caregivers within June.</li> <li>- <b>WVI</b> shared they have child and adult safeguarding policy included PSEA. Give the training for new staffs and need to sign for acknowledgement, and conduct refresher training yearly. Shared to all partners about the CFM, and have investigation team.</li> <li>- <b>CPI</b> shared PSEA is the mandatory for the staffs and take signature for acknowledge to avoid PSEA case. And then they have CFRM for PSEA, give the PSEA training to partner organizations, trying to put CFRM in field level, assign PSEA focal in partner organizations.</li> <li>-</li> </ul>	
AOB	<p>-KMSS clarify the MI's PSEA poster to be more understand and suggest some weak point for definition of IEC. Some words can't understand what they mean easily for local.</p> <p>-WIG suggest to consider to use not only Karen (Christian) Language but also Karen (Buddhist) because some village are Karen (Buddhist) and can't understand well the poster. To use words that are easy to understand for locals.</p> <p>Next meeting – 22<sup>nd</sup> July, 2022 (10:00 am- 11:30 am)</p>	